

## **SCRUTINY CO-ORDINATION COMMITTEE**

Meeting: 11 November 2024  
At: 6.00 pm

PRESENT

Councillor Colin Foster (Chair) in the chair; Councillors Joe Barratt, Christine Carrigan and Claire Vibert.

### **1. MINUTES**

The Minutes (copies of which had been circulated) of the meeting held on 1 July 2024 were approved as a correct record and signed by the Chair.

### **2. DECLARATIONS OF INTEREST**

Councillors and officers were invited to declare any interest which they had in any of the items on the agenda for the meeting.

No declarations were made.

### **3. CALL-IN**

There were no call-in items to consider.

### **4. SCRUTINY ANNUAL REPORT 2023/24**

The Assistant Director for Legal & Democratic Governance submitted the draft Scrutiny Annual Report 2023/24 (copies of which had been circulated).

The following comments were made/ issues raised:-

- It was commented that the report did not fully capture the breath and range of activities of the scrutiny function, and that this should be included prior to submission to the Council Meeting.
- Consideration should be given to the process by which scrutiny reviews were undertaken, and whether these could be commenced at different times through the year rather than committees being asked to identify them at the outset of the municipal year. In response, it was stated that scrutiny committees were required to develop a work programme at the start of the municipal year for submission to the Council Meeting for approval. It was further noted that difficulties have previously arisen where scrutiny reviews had taken place across municipal years.
- It was requested that scrutiny committees be provided with further assistance in the selection of review topics.
- It was commented that some reports that came to scrutiny committee were quite lengthy which inhibited meaningful discussion.
- It was noted that scrutiny committees should be receiving an update on actions taken with regard to the recommendations of scrutiny review panels.

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RESOLVED – (1) That the report be approved for submission to the ordinary meeting of the Council Meeting subject to the inclusion of additional information detailing the further extent of activities of scrutiny committees, and pending the inclusion of a foreword to be drafted by the Chair of the Committee.

(2) That the Chair and Vice-Chair of the Committee be requested to move and second the report upon its presentation to the Council Meeting.

The meeting closed at 6.23 pm