

SECTION 5 - ORDINARY COMMITTEES

Planning and Highways Regulation Committee

1. Following comment by the relevant Area Committee(s), to exercise the non executive functions of the Council as local planning authority (including those set out below) in relation to applications exceeding the following thresholds:

- a) Residential development of 100 dwelling units
- b) Development resulting in the creation of 5,000 square metres of floor space
- c) Development of a site of 3 hectares
- d) Applications requiring an Environmental Impact Assessment

And any application:

- (i) that an Area Committee has declined to determine
- (ii) where a Site Visit is needed
- (iii) which straddles or is adjacent to two or more Area Committee boundaries which have significant implications by reason of traffic, noise, or pollution or which have a substantial environmental or visual effect.
- (iv) for planning permission made by a Councillor, the Chief Executive, Deputy Chief Executive, a Corporate Director, Assistant Director, a Service Head or an officer who deals with planning matters
- ~~(v) for prior approval made by a Councillor, the Chief Executive, Deputy Chief Executive, a Corporate Director, a Service Head or an officer who deals with planning matters (unless the Chair or Vice Chair of the Planning and Highways Regulatory Committee and the Corporate Director of Place management and regeneration agree otherwise)~~
- ~~(vi) applications where the grant of permission would be contrary to the Development Plan unless the relevant policies of the development plan are considered to be out of date as a result of a change in national planning policy, either via the National Planning Policy Framework or by the imposition of National Development Management policies.~~

Power to determine application for planning permission.	Sections 70(1)(a) and (b) and 72 of the Town and Country Planning Act 1990 (c. 8)
Power to determine applications to develop land without compliance with conditions previously attached.	Section 73 of the Town and Country Planning Act 1990.
Power to grant planning permission for development already carried out.	Section 73A of the Town and Country Planning Act 1990.
Power to decline to determine application for planning permission.	Section 70A of the Town and Country Planning Act 1990.
Duties relating to the making of determinations of planning applications.	Sections 69, 76 and 92 of the Town and Country Planning Act 1990 and Articles 8, 10 to 13, 15 to 22 and 25 and 26 of the Town and Country Planning (General Development Procedure) Order 1995 (S.I. 1995/419) and directions made thereunder.
Power to determine application for planning permission made by a local authority, alone or jointly with another person.	Section 316 of the Town and Country Planning Act 1990 and the Town and Country Planning General Regulations 1992 (S.I. 1992/1492).

Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights.	Parts 6, 7, 11, 17, 19, 20, 21 to 24, 26, 30 and 31 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995 (S.I. 1995/418).
Power to enter into agreement regulating development or use of land.	Section 106 of the Town and Country Planning Act 1990.
Power to issue a certificate of existing or proposed lawful use or development.	Sections 191(4) and 192(2) of the Town and Country Planning Act 1990.
Power to serve a completion notice.	Section 94(2) of the Town and Country Planning Act 1990.
Power to grant consent for the display of advertisements.	Section 220 of the Town and Country Planning Act 1990 and the Town and Country Planning (Control of Advertisements) Regulations 1992 (S.I. 1992/666).
Power to authorise entry onto land.	Section 196A of the Town and Country Planning Act 1990.
Power to require the discontinuance of a use of land.	Section 102 of the Town and Country Planning Act 1990.
Power to serve a planning contravention notice, breach of condition notice or stop notice.	Sections 171C, 187A and 183(1) of the Town and Country Planning Act 1990.
Power to issue a temporary stop notice.	Section 171E of the Town and Country Planning Act 1990 5.
Power to issue an enforcement notice.	Section 172 of the Town and Country Planning Act 1990.
Power to apply for an injunction restraining a breach of planning control.	Section 187B of the Town and Country Planning Act 1990.
Power to determine applications for hazardous substances consent, and related powers.	Sections 9(1) and 10 of the Planning (Hazardous Substances) Act 1990.
Duty to determine conditions to which old mining permissions, relevant planning permissions relating to dormant sites or active Phase I or II sites, or mineral permissions relating to mining sites, as the case may be, are to be subject.	Paragraph 2(6)(a) of Schedule 2 to the Planning and Compensation Act 1991 (c. 34), paragraph 9(6) of Schedule 13 to the Environment Act 1995 (c. 25) and paragraph 6(5) of Schedule 14 to that Act.
Power to require proper maintenance of land.	Section 215(1) of the Town and Country Planning Act 1990.
Power to determine application for listed building consent, and related powers.	Sections 16(1) and (2), 17 and 33(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)
Duties relating to applications for listed building consent.	Sections 13(1) and 14(1) and (4) of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9) and [regulations 3 to 6 and 13 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 (S.I. 1990/1519) and paragraphs 8, 15 and 26 of Department of the Environment, Transport and the Regions Circular 01/01

Power to serve a building preservation notice, and related powers.	Sections 3(1) and 4(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)
Power to issue enforcement notice in relation to demolition of listed building in conservation area.	Section 38 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)
Powers to acquire a listed building in need of repair and to serve a repairs notice.	Sections 47 and 48 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)
Power to apply for an injunction in relation to a listed building.	Section 44A of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)
Power to authorise stopping up or diversion of highway.	Section 247 of the Town and Country Planning Act 1990 (c.8).
Power to execute urgent works.	Section 54 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)
Powers relating to the protection of important hedgerows.	The Hedgerows Regulations 1997 (S.I. 1997/1160).
Powers relating to the preservation of trees.	Sections 197 to 214D of the Town and Country Planning Act 1990, and the Trees Regulations 1999 (S.I. 1999/1892).

2. Except to the extent that powers are exercisable by an Area Committee and when the Corporate Director for Place and Regeneration has declined to use delegated powers, the exercise of the non-executive powers relating to the regulation of the use of highways as follows:-

Power to create footpath, bridleway or restricted byway by agreement.	Section 25 of the Highways Act 1980 (c. 60)
Power to create footpaths, bridleways and restricted byways.	Section 26 of the Highways Act 1980
Duty to keep register of information with respect to maps, statements and declarations.	Section 31A of the Highways Act 1980
Power to stop up footpaths, bridleways and restricted byways.	Section 118 of the Highways Act 1980
Power to determine application for public path extinguishment order.	Sections 118ZA and 118C(2) of the Highways Act 1980
Power to make a rail crossing extinguishment order.	Section 118A of the Highways Act 1980
Power to make a special extinguishment order.	Section 118B of the Highways Act 1980
Power to divert footpaths, bridleways and restricted byways.	Section 119 of the Highways Act 1980
Power to make a public path diversion order.	Sections 119ZA and 119C(4) of the Highways Act 1980
Power to make a rail crossing diversion order.	Section 119A of the Highways Act 1980
Power to make a special diversion order.	Section 119B of the Highways Act 1980
Power to require applicant for order to enter into agreement.	Section 119C(3) of the Highways Act 1980

Power to make an SSSI diversion order.	Section 119D of the Highways Act 1980
Duty to keep register with respect to applications under sections 118ZA, 118C, 119ZA and 119C of the Highways Act 1980.	
Section 121B of the Highways Act 1980.	
Power to decline to determine certain applications.	Section 121C of the Highways Act 1980
Duty to assert and protect the rights of the public to use and enjoyment of highways.	Section 130 of the Highways Act 1980
Duty to serve notice of proposed action in relation to obstruction.	Section 130A of the Highways Act 1980
Power to apply for variation of order under section 130B of the Highways Act 1980.	
Section 130B(7) of the Highways Act 1980.	
Power to authorise temporary disturbance of surface of footpath, bridleway or restricted byway.	
Section 135 of the Highways Act 1980.	
Power temporarily to divert footpath, bridleway or restricted byway.	Section 135A of the Highways Act 1980
Functions relating to the making good of damage and the removal of obstructions.	Section 135B of the Highways Act 1980
Powers relating to the removal of things so deposited on highways as to be a nuisance.	Section 149 of the Highways Act 1980
Power to extinguish certain public rights of way.	Section 32 of the Acquisition of Land Act 1981 (c. 67)
Duty to keep definitive map and statement under review.	Section 53 of the Wildlife and Countryside Act 1981 (c. 69)
Power to include modifications in other orders.	Section 53A of the Wildlife and Countryside Act 1981
Duty to keep register of prescribed information with respect to applications under section 53(5) of the Wildlife and Countryside Act 1981.	
Section 53B of the Wildlife and Countryside Act 1981.	
Power to prepare map and statement by way of consolidation of definitive map and statement.	Section 57A of the Wildlife and Countryside Act 1981
Power to designate footpath as cycle track.	Section 3 of the Cycle Tracks Act 1984 (c. 38)
Power to extinguish public right of way over land acquired for clearance.	Section 294 of the Housing Act 1981 (c. 68)

Power to authorise stopping-up or diversion of footpath [, bridleway or restricted byway.	Section 257 of the Town and Country Planning Act 1990
Power to extinguish public rights of way over land held for planning purposes.	Section 258 of the Town and Country Planning Act 1990
Power to enter into agreements with respect to means of access.	Section 35 of the Countryside and Rights of Way Act 2000 (c. 37)
Power to provide access in absence of agreement.	Section 37 of the Countryside and Rights of Way Act 2000
Power to make limestone pavement order.	Section 34(2) of the Wildlife and Countryside Act 1981 (c. 69)
Power to grant a street works licence.	Section 50 of the New Roads and Street Works Act 1991 (c. 22)
Power to permit deposit of builder's skip on highway.	Section 139 of the Highways Act 1980 (c. 66)
Duty to publish notice in respect of proposal to grant permission under section 115E of the Highways Act 1980.	
Section 115G of the Highways Act 1980.	
Power to license planting, retention and maintenance of trees etc. in part of highway.	Section 142 of the Highways Act 1980
Power to authorise erection of stiles etc. on footpaths or bridleways.	Section 147 of the Highways Act 1980
Power to license works in relation to buildings etc. which obstruct the highway.	Section 169 of the Highways Act 1980
Power to consent to temporary deposits or excavations in streets.	Section 171 of the Highways Act 1980
Power to dispense with obligation to erect hoarding or fence.	Section 172 of the Highways Act 1980

3. In the period between the publication of the formal Notice of Election and election day no items other than those relating to the determination of development applications will be considered at meetings of Area Committees and the Planning and Highways Regulation Committee.

Licensing, Environment, and Safety Committee

1. The functions set out below may be exercised by a Committee or sub-committee of members who have received training approved by the Corporate Director for Place Management & Regeneration.
2. To discharge the functions of the Council as licensing authority under the Licensing Act 2003, with the exception of functions relating to a statement of licensing policy under Section 5 of the Act.
3. To establish sub committees or authorise officers to discharge functions of the Licensing Act 2003 and Gambling Act 2005.
4. The following non-executive functions:

Power to issue licences authorising the use of land as a caravan site ("site licences").	Section 3(3) of the Caravan Sites and Control of Development Act 1960 (c. 62)
Power to license the use of moveable dwellings and camping sites.	Section 269(1) of the Public Health Act 1936 (c.49)
Power to license hackney carriages and private hire vehicles.	(a) as to hackney carriages, the Town Police Clauses Act 1847 (10& 11 Vict. c. 89), as extended by section 171 of the Public Health Act 1875 (38 & 39 Vict. c. 55), and section 15 of the Transport Act 1985 (c. 67); and sections 47, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976 (c. 57) (b) as to private hire vehicles, sections 48, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976
Power to license drivers of hackney carriages and private hire vehicles.	Sections 51, 53, 54, 59, 61 and 79 of the Local Government (Miscellaneous Provisions) Act 1976
Power to license operators of hackney carriages and private hire vehicles.	Sections 55 to 58, 62 and 79 of the Local Government (Miscellaneous Provisions) Act 1976
Power to register pool promoters.	Schedule 2 to the Betting, Gaming and Lotteries Act 1963 (c. 2) as saved for certain purposes by article 3(3)(c) of the Gambling Act Order
Power to grant track betting licences.	Schedule 3 to the Betting, Gaming and Lotteries Act 1963 as saved for certain purposes by article 3(3)(d) and (4) of the Gambling Act Order
Power to license inter-track betting schemes.	Schedules 5ZA to the Betting, Gaming and Lotteries Act 1963 17 as saved for certain purposes by article 3(3)(e) of the Gambling Act Order
Power to grant permits in respect of premises with amusement machines.	Schedule 9 to the Gaming Act 1968 (c. 65) 14 as saved for certain purposes by article 4(2)(l) and (m) of the Gambling Act Order
Power to register societies wishing to promote lotteries.	Schedule 1 to the Lotteries and Amusements Act 1976 (c. 32) as saved for certain purposes by article 5(2)(a) and (3) of the Gambling Act Order
Power to grant permits in respect of premises where amusements with prizes are provided.	Schedule 3 to the Lotteries and Amusements Act 1976 as saved for certain purposes by article 5(2)(d) and (5) of the Gambling Act Order
Power to issue cinema and cinema club licences.	Section 1 of the Cinema Act 1985 (c. 13)
Power to issue theatre licences.	Sections 12 to 14 of the Theatres Act 1968 (c. 54) 22

Power to issue entertainments licences.	Section 12 of the Children and Young Persons Act 1933 (c. 12), section 52 of, and Schedule 12 to, the London Government Act 1963 (c. 33), section 79 of the Licensing Act 1964 (c. 26), sections 1 to 5 and 7 of, and Parts I and II of the Schedule to, the Private Places of Entertainment (Licensing) Act 1967 (c. 19) and Part I of, and Schedules 1 and 2 to, the Local Government (Miscellaneous Provisions) Act 1982 (c. 30)
Any function of a licensing authority.	Licensing Act 2003 (c. 17) and any regulations or orders made under that Act
Powers and functions relating to late night levy requirements.	Chapter 2 of Part 2 of the Police Reform and Social Responsibility Act 2011 (c. 13) and any regulations made under that Chapter
Duty to comply with requirement to provide information to Gambling Commission.	Section 29 of the Gambling Act 2005
Functions relating to exchange of information.	Section 30 of the Gambling Act 2005
Functions relating to occasional use notices.	Section 39 of the Gambling Act 2005
Power to resolve not to issue a casino premises licence	Section 163 of the Gambling Act 2005
Power to designate officer of a licensing authority as an authorised person for a purpose relating to premises.	Section 304 of the Gambling Act 2005
Power to make order disapplying section 279 or 282(1) of the Gambling Act 2005 in relation to specified premises.	Section 284 of the Gambling Act 2005
Power to institute criminal proceedings	Section 346 of the Gambling Act 2005
Power to exchange information	Section 350 of the Gambling Act 2005
Functions relating to the determination of fees for premises licences.	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 (S.I. 2007/479)
Functions relating to the registration and regulation of small society lotteries.	Part 5 of Schedule 11 to the Gambling Act 2005
Power to license sex shops and sex cinemas.	The Local Government (Miscellaneous Provisions) Act 1982, section 2 and Schedule 3
Power to license performances of hypnotism.	The Hypnotism Act 1952 (c. 46)
Power to license premises for acupuncture, tattooing, ear-piercing and electrolysis.	Sections 13 to 17 of the Local Government (Miscellaneous Provisions) Act 1982
Power to license pleasure boats and pleasure vessels.	Section 94 of the Public Health Acts Amendment Act 1907 (c. 53)
Power to register door staff.	Paragraphs 1(2) and 9 of Schedule 12 to the London Government Act 1963 (c. 33) and

	Part V of the London Local Authorities Act 1995 (c. x)
Power to license market and street trading.	Part III of, and Schedule 4 to, the Local Government (Miscellaneous Provisions) Act 1982, Part III of the London Local Authorities Act 1990 (c. vii) and section 6 of the London Local Authorities Act 1994 (c. xii)
Power to license night cafes and take-away food shops.	Section 2 of the Late Night Refreshment Houses Act 1969 (c. 53) 51, Part II of the London Local Authorities Act 1990 and section 5 of the London Local Authorities Act 1994
Power to license dealers in game and the killing and selling of game.	Sections 5, 6, 17, 18 and 21 to 23 of the Game Act 1831 (c. 32); sections 2 to 16 of the Game Licensing Act 1860 (c. 90), section 4 of the Customs and Inland Revenue Act 1883 (c. 10), sections 12(3) and 27 of the Local Government Act 1874 (c. 73), and section 213 of the Local Government Act 1972 (c. 70)
Power of register and license premises for the preparation of food.	Section 19 of the Food Safety Act 1990 (c. 16)
Power to license scrap yards.	Section 1 of the Scrap Metal Dealers Act 1964 (c. 69)
Power to issue, amend or replace safety certificates (whether general or special) for sports grounds.	The Safety of Sports Grounds Act 1975 (c. 52) 53
Power to issue, cancel, amend or replace safety certificates for regulated stands at sports grounds.	Part III of the Fire Safety and Safety of Places of Sport Act 1987 (c.27)
Power to issue fire certificates.	Section 5 of the Fire Precautions Act 1971 (c.40)
Power to license premises for the breeding of dogs.	Section 1 of the Breeding of Dogs Act 1973 (c. 60) and section 1 of the Breeding and Sale of Dogs (Welfare) Act 1999 (c. 11)
Power to license pet shops and other establishments where animals are bred or kept for the purposes of carrying on a business.	Section 1 of the Pet Animals Act 1951 (c. 35) 54; section 1 of the Animal Boarding Establishments Act 1963(c. 43) 55; the Riding Establishments Acts 1964 and 1970 (1964 c. 70 and 1970 c. 70) 56; section 1 of the Breeding of Dogs Act 1973 (c. 60) 57, and sections 1 and 8 of the Breeding and Sale of Dogs (Welfare) Act 1999
Power to register animal trainers and exhibitors.	Section 1 of the Performing Animals (Regulation) Act 1925 (c. 38)
Power to license zoos.	Section 1 of the Zoo Licensing Act 1981 (c. 37)
Power to license dangerous wild animals.	Section 1 of the Dangerous Wild Animals Act 1976 (c. 38)

Powers in license activity relating to or involving animals and the setting of fees for such activity	Animal Welfare Act 2006, and the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Power to license knackers' yards.	Section 4 of the Slaughterhouses Act 1974. See also the Animal By-Products Order 1999 (S.I. 1999/646)
Power to license the employment of children.	Part II of the Children and Young Persons Act 1933 (c. 33), byelaws made under that Part, and Part II of the Children and Young Persons Act 1963 (c. 37)
Power to approve premises for the solemnisation of marriages.	Section 46A of the Marriage Act 1949 (c. 76) and the Marriages (Approved Premises) Regulations 1995 (S.I. 1995/510)
Power to license persons to collect for charitable and other causes.	Section 5 of the Police, Factories etc. (Miscellaneous Provisions) Act 1916 (c. 31) and section 2 of the House to House Collections Act 1939 (c. 44)
Power to grant consent for the operation of a loudspeaker.	Schedule 2 to the Noise and Statutory Nuisance Act 1993 (c. 40)
Power to license agencies for the supply of nurses.	Section 2 of the Nurses Agencies Act 1957 (c. 16)
Power to issue licences for the movement of pigs.	Article 12 of the Pigs (Records, Identification and Movement) Order 1995 (S.I. 1995/11)
Power to license the sale of pigs.	Article 13 of the Pigs (Records, Identification and Movement) Order 1995
Power to license collecting centres for the movement of pigs.	Article 14 of the Pigs (Records, Identification and Movement) Order 1995
Power to issue a licence to move cattle from a market.	Article 5(2) of the Cattle Identification Regulations 1998 (S.I. 1998/871)
Power to sanction use of parts of buildings for storage of celluloid.	Section 1 of the Celluloid and Cinematograph Film Act 1922 (c. 35)
Power to approve meat product premises.	Regulations 4 and 5 of the Meat Products (Hygiene) Regulations 1994 (S.I. 1994/3082)
Power to approve premises for the production of minced meat or meat preparations.	Regulation 4 of the Minced Meat and Meat Preparations (Hygiene) Regulations 1995 (S.I. 1995/3205)
Power to approve dairy establishments.	Regulations 6 and 7 of the Dairy Products (Hygiene) Regulations 1995 (S.I. 1995/1086)
Power to approve egg product establishments.	Regulation 5 of the Egg Products Regulations 1993 (S.I. 1993/1520)
Power to issue licences to retail butchers' shops carrying out commercial operations in relation to unwrapped raw meat and selling or supplying both raw meat and ready-to-eat foods.	Schedule 1A to the Food Safety (General Food Hygiene) Regulations 1995 (S.I. 1995/1763)
Power to approve fish products premises.	Regulation 24 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998 (S.I. 1998/994).

Power to approve dispatch or purification centres.	Regulation 11 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998
Power to register fishing vessels on board which shrimps or molluscs are cooked.	Regulation 21 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998
Power to approve factory vessels and fishery product establishments.	Regulation 24 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998
Power to register auction and wholesale markets.	Regulation 26 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998
Duty to keep register of food business premises.	Regulation 5 of the Food Premises (Registration) Regulations 1991 (S.I. 1991/2828)
Power to register food business premises.	Regulation 9 of the Food Premises (Registration) Regulations 1991
Power to make closing order with respect to take-away food shops.	Section 4 of the Local Government (Miscellaneous Provisions) Act 1982 (c. 30)
Functions under any of the “relevant statutory provisions” within the meaning of Part I (health, safety and welfare in connection with work, and control of dangerous substances) of the Health and Safety at Work etc. Act 1974, to the extent that those functions are discharged otherwise than in the authority's capacity as an employer.	Part I of the Health and Safety at Work etc. Act 1974 (c. 37)
Power to register common land or town or village greens, except where the power is exercisable solely for the purpose of giving effect to— (a) an exchange of lands effected by an order under section 19(3) of, or paragraph 6(4) of Schedule 3 to, the Acquisition of Land Act 1981 (c. 67) or (b) an order under section 147 of the Inclosure Act 1845 (c. 8 & 9 Vict. c. 118).	Regulation 6 of the Commons Registration (New Land) Regulations 1969 (S.I. 1969/1843)
Power to register variation of rights of common.	Regulation 29 of the Commons Registration (General) Regulations 1966 (S.I. 1966/1471)

5. The following local choice functions which the Council has decided should be non executive functions:

- a) Any function under a local Act other than a function that is required by law to be discharged by the full Council.
- b) Any function relating to contaminated land.
- c) The discharge of any function relating to the control of pollution or the management of air quality 1.

- d) The service of an abatement notice in respect of a statutory nuisance.
 - e) The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area.
 - f) The inspection of the authority's area to detect any statutory nuisance.
 - g) The investigation of any complaint as to the existence of a statutory nuisance 1.
6. Only members who have received appropriate training (as agreed by the Corporate Director or his representative) in licensing law will be permitted to sit on the Licensing, Environment & Safety Committee.

Employment Appeals Committee (non-cabinet Councillors)

The hearing and determination of appeals by Council employees against dismissal and grievances.

Only members who have received appropriate training in employment law will be permitted to sit on the Employment Appeals Committee.

Appointments Committee

1. The appointment of Corporate Directors (except the Chief Executive which shall be the function of the Council Meeting) and Deputy Chief Officers, the Director of Public Health and Deputy Directors of Public Health and all matters relating to their employment and conditions of service, including discipline and dismissal, except dismissal of the Head of the Paid Service, the Monitoring Officer or the Chief Finance Officer (appointed under section 151 of the Local Government Act 1972) which shall be the function of the Council Meeting.
2. The designation of the Monitoring Officer and the Chief Financial Officer.

Appeals Panel (non-cabinet Councillors)

The hearing and determination of appeals against decisions of the Council, other than employment appeals, in accordance with rights granted by law or by the Council's own procedures.

Audit Committee

Audit Activity

- Consider, approve, review and monitor the internal audit strategy, strategic and operational plans.
- Consider specific internal audit reports (summary / full reports) as requested.
- Monitor the actions taken in response to internal audit recommendations.
- Consider reports dealing with the management and performance of the internal audit service.
- Receive the annual report from the Internal Audit and Risk Manager setting out internal audit activity during the year and an opinion on the level of assurance as to the Council's corporate governance, risk management and internal control arrangements.
- Comment on the planned external audit activity and coverage, including the proposed fees, to ensure it gives value for money.
- Consider specific reports from the external auditor and other inspection agencies.
- Monitor the actions taken in response to external audit recommendations.
- Consider the external auditor's annual letter, relevant reports and the 'report to those charged with governance'.
- To oversee the process by which the Council's External Auditor is appointed.
- Monitor the relationship and co-operation between the internal and external audit functions and other relevant bodies.
- Commission work from internal and external audit if considered necessary.
- The Audit & Accounts Committee can, on occasion, require the manager of a service which has been the subject of internal audit review, to account to internal audit recommendations.

Risk Activity

- Consider the effectiveness of the Council's risk management arrangements, the control environment, and associated anti-fraud and anti-corruption arrangements.
- Seek assurance that action is being taken on risk related issues, and if required can ask an appropriate person to attend a meeting to give evidence.
- Be satisfied that the Council's assurance statements properly reflect the Authority's risk environment and the actions needed to improve it.
- Monitor the effective development and operation of risk management strategies and policies, reviewing the corporate risk register and associated arrangements and action plans.
- Where appropriate, to refer matters of concern to the relevant Scrutiny Select Committee and receive reports back.

Corporate Governance

- Evaluate the adequacy of the application of the local code of corporate governance, including updates on improvement actions, levels of training and awareness and compliance with codes of conduct.
- To oversee the production of the Council's Code of Corporate Governance and Annual Governance Statement and to recommend their adoption when satisfied.
- Review the adequacy of the anti-fraud and corruption policies and strategies, and the effectiveness of the relevant processes and their application, including the arrangements for dealing with suspected or actual wrongdoing.
- To maintain an overview of the Council's Constitution in respect of contract procedure rules and financial regulations.

- Review any relevant issue referred by the Chief Executive, Corporate Directors, the Cabinet, Scrutiny Committees or any other council body.

Accounts

- Review and approval of the annual statement of accounts and related matters, considering whether appropriate accounting policies have been followed and whether there are any concerns arising from the financial statements or from the audit that need to be brought to the attention of the Council.
- Receive and consider the external auditor's report and statement.
- Monitor the action taken in response to the issues raised in the auditor's report.

NOTE: The Council has decided that the approval of its statement of accounts, income and expenditure and balance sheet or record of receipts and payments shall be a non-executive function carried out by the Audit Committee