



Sent electronically

14th November 2012

Dear Mr Taylor,

**Re: Application to vary the premises Licence:
Cafelito Manchester Ltd t/a Bask, 20 Railway Road, Stockport, SK1 3SW**

Notification of Representations by Interested Parties.

This authority has received relevant representations regarding the application to vary the premises licence at Bask. Copies of the representations are attached.

As a result, the Licensing Sub-Committee will hear the application on **29th November 2012 at 18:00 hours. This meeting will be held in Committee Room 2, Stockport Town Hall, Edward Street, Stockport, SK1 3XE.**

You may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified. Please complete and return the enclosed attendance notice. This can be returned by email to licensing@stockport.gov.uk.

If you inform us that you do not intend to attend or be represented then the hearing may proceed in your absence. The details of your application and any other information that you have provided in support of your application will be considered in your absence. If you fail to attend or be represented and fail to return a completed attendance notice then the sub-committee may decide to hear the application in your absence or adjourn the hearing to a specified date, where they consider it to be in the public interest.

Please note, your application will be published in the report available to the Licensing Sub Committee, the hearing of which is held in public. However, the authority may exclude the public from all or part of a hearing where it considers that the public interest in doing so outweighs the public interest in the hearing. Where a notice of hearing is given to a Premises Licence Holder, the licensing authority is required under the Licensing Act 2003 (Hearings) Regulations 2005 to provide the Premises Licence Holder with copies of the relevant representations that have been made. This includes the name and address of those who have made representations. In exceptional circumstances names and addresses could be withheld upon request.

I have enclosed separately the details of the procedure to be followed at the public hearing.

Yours sincerely

C Muldoon
Case Manager - Licensing
Public Protection

Public Hearing Information Sheet

Stockport Council's licensing policy recognises the conciliatory role of the authority in initially seeking a resolution of those issues in the application seen not to support the licensing objectives. If this is not possible and you do not withdraw your representation then the licensing sub-committee will hear the application. Alternatively, if all parties declare that the hearing is unnecessary then the authority may dispense with holding the hearing.

Members of the Licensing Sub-Committee may ask any question of any party or other person appearing at this hearing. Where appropriate, they may give you permission to question any of the other parties to the hearing. The Licensing Sub-Committee will rely solely on the facts as laid out in your representation made about the application and the application, itself.

PUBLIC HEARING PROCEDURE

Prior to the commencement of the hearing proper, the chair of the sub-committee will outline the following procedure and specify an equal, maximum period of time that will be made available to all parties for each stage of the proceedings.

- 1) The chair will recognise all those representatives nominated in the notices to the authority.
- 2) The officer will outline the facts of the application and any written representations received from the responsible authorities and interested parties.
- 3) The applicant, or their representative, will have the opportunity to clarify any points raised by the authority prior to the hearing and may be allowed to address the committee.
- 4) The officer may question the applicant, or their representative.
- 5) The members of the sub-committee may question the applicant, or their representative.
- 6) Where the members of the sub-committee consider it appropriate, the other parties to the hearing would be allowed to question the applicant, or their representative.
- 7) Where the members of the sub-committee consider it appropriate, the responsible authorities and interested parties may present their response to the clarification provided by the applicant, in response to the points raised by the authority prior to the hearing.
- 8) The officer may question the responsible authorities and interested parties, or their representatives.
- 9) The members of the sub-committee may question the parties, or their representatives.

- 10) The members of the sub-committee may allow the applicant to question the other parties.
- 11) Summing-up by the responsible authorities and interested parties.
- 12) Summing-up by the applicant
- 13) The public, including the applicant and other parties will then withdraw.
- 14) The sub-committee considers the application.
- 15) The public, applicant and other parties return and the decision of the sub-committee will be made known to all parties, including the grounds on which the decision has been made.

NB When a party to the hearing is invited to question the information detailed in the other party's submission, it is not a time at which statements may be made or unrelated issues brought-up. If there are a number of similar representations made by interested parties, the chair of the sub-committee may ask that a spokesperson be elected to represent all those interested parties.

The chair may ask any party to leave the hearing if it is decided that they are acting in a disruptive manner. Having done so, the chair may set conditions for the continued presence of that party or may refuse to re-admit that person for the duration the hearing.

To: C Muldoon
Licensing Team
Public Protection
Stockport Council
2nd Floor, Fred Perry House
Edward Street
STOCKPORT
SK1 3XE

**The Licensing Act 2003 (Hearings) Regulations 2005:
Cafelito Manchester Ltd, t/a Bask, 20 Railway Road, Stockport, SK1 3SW**

Notice Given by a Party to the Hearing

Party to the Hearing:

I will* / will* not be attending the Licensing Sub-Committee on 29th November 2023 at 18:00 hours.

I request that the following person be given permission to represent me at the hearing:*

They will be able to assist the authority on the following points*

I do not consider this hearing to be necessary for the following reasons:*

* please delete as appropriate

Signed:

NB
If you do not attend or are not represented, the hearing may be heard in your absence

email: licensing@stockport.gov.uk