LICENSING TEAM
FRED PERLY HOUSE
EDWARD STREET
STOCKPORT
SKI 3XE

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Public Safety & Protection Licensing Fred Perry House, Stockport SK1 3XE Direct Line: 0161 474 4311 Email: licensing@stockport.gov.uk

Cafelito Manchester Ltd Unit 2 20 Railway Road Stockport SK1 3SW

My Ref: 17/00020

14th June 2022

Dear Sir or Madam

Re: Licensing Act 2003 — Premises Licence

Cafelito Manchester Ltd, Unit 2, 20 Railway Road, Stockport, SK1 3SW

Please find enclosed the Premises Licence and Summary for the above premises. The hours stated apply from the date of this letter. Your attention is drawn to S57 (2) & (3) of the Licensing Act 2003, reproduced below:

- (2) The holder of the premises licence must secure that the licence or a certified copy of it is kept at the premises in the custody or under the control of-
  - (a) the holder of the licence, or
  - (b) a person who works at the premises and whom the holder of the licence has nominated in writing for the purposes of this subsection.
- (3) The holder of the premises licence must secure that-
  - (a) the summary of the licence or a certified copy of that summary, and
  - (b) a notice specifying the position held at the premises by any person nominated for the purposes of subsection (2), are **prominently** displayed at the premises

With this licence you are required to pay an Annual Fee each year on the Anniversary of the Grant of the Licence. You must do this for as long as you are the holder of the Licence. If you do not pay the Annual Fee your Licence may be suspended and you could face Court Action to recover the outstanding balance. If you sell the business, it is your responsibility to ensure the Licence is either surrendered or transferred. If you do not you remain liable for the fee and any activities.

The holder of the Premises Licence must ensure that a copy of the current plans is attached to the Premise Licence as stated in Section 24 of the Licensing Act. This should appear on Annex 4 of the Licence. The plans must be made available for inspection.

Please do not hesitate to contact us on the above number if you have any queries.

Yours sincerely

lan O'Donnell

**Head of Public Safety & Protection** 

Lan Olem 11



# **Licensing Act 2003**

# **Premises Licence Summary**

No: 17/00020

#### Cafelito Manchester Ltd

Unit 2 20 Railway Road Stockport SK1 3SW

This licence comes into force on 13th June 2022 and does not expire.

#### The Licensable Activities and the Respective Times Authorised By This Licence

## Supply of Alcohol both On and Off premises

Monday to Sunday 10:00 - 00:00

Late Night Refreshment

Monday to Sunday 23:00 - 00:00

Recorded music - Indoors

Monday to Sunday 10:00 - 00:00

**Opening Hours** 

Monday to Sunday 10:00 - 00:00

#### **Holder of Premises Licence**

Cafelito Manchester Ltd Unit 2 20 Railway Road Stockport SK1 3SW

Telephone: 0161 480 1689 Registered Number: 10329704

# **Designated Premises Supervisor**

Mr Benjamin Jodi Taylor

Access to these premises by unaccompanied children under 16 is not restricted under Section 145 of the Licensing Act 2003



## Licensing Act 2003

# **Premises Licence**

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Telephone: 0161 480 1689 Registered Number: 10329704

# Designated Premises Supervisor Mr Benjamin Jodi Taylor



Licensing Authority: Stockport Borough Council Licence No: 22/00117

## **Annex 1 - Mandatory Conditions**

#### Supervising the sale of alcohol

- 1. No supply of alcohol may be made under the premises licence
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

#### Age related sales

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either
  - (a) a holographic mark, or
  - (b) an ultraviolet feature.

#### **Minimum Price of Alcohol**

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2. For the purposes of the condition set out in paragraph 1
  - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(1);
  - (b) "permitted price" is the price found by applying the formula
  - $P = D + (D \times V)$

#### where

- (i) P is the permitted price,
- (ii) **D** is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(2).
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
  - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### Restrictions on drinks promotions

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

#### Availabilty of drinking water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

#### Drinks measures to be provided

The responsible person must ensure that

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
  - (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

# Annex 2 - Conditions consistent with the operating schedule

There will always be a DPS onsite.

All instances of crime and disorder will be promptly reported to the Police.

An incident log shall be kept on the Premises and made available for inspection, on request, to an authorised officer of the Council or Police. The log will record all crimes reported to the venue, any complaints received and any refusals of alcohol sales.

On expected busy evenings we'll have SIA Registered Door Teams.

We'll actively manage patrons who appear to be intoxicated, and remove them from the premises.

We will ensure all patrons remain inside the venue, and any drinks kept within the building.

We will also have in place a rigourous evacuation plan, smoke policy and suitable door staff in place.

All public spaces in the vicinity of the Premises will be kept free of litter, to the satisfaction of the Council.

Refuse such as bottleswill be placed into receptacles outside the premises, at times that will minimise disturbance to nearby properties.

Notices shall remain prominently displayed at all exits, requesting patrons to leave the premises quietly.

We will make sure that all patrons leave safely and quietly.

There will be signs stating dispersal policies.

A Challenge 25 Policy will be adopted with appropriate signage displayed.

Staff shall be trained in Licensing Law with regards to age verification, children and alcohol and the procedures that shall be adopted if it considered that an individual may be under the age of 18.

We will be actively challenging IDs on the Challenge 25 scheme and not serving minors.

Post 7pm no one under the age of 18 permitted on site.

#### Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

See Attached



Licensing Team

Fred Perry House, Edward Street, Stockport, SK1 3XE

Tel: 0161 474 4311 Fax: 0161 474 4369

Email: licensing@stockport.gov.uk www.stockport.gov.uk/licensing

# Application to vary a premises licence under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand ple ensure that your answers are inside the bo additional sheets if necessary.	ease write legibly in block capitals. In all cases oxes and written or typed in black ink. Use
You may wish to keep a copy of the compl	leted form for your records.
(insert name(s) of applicant)	STER LIMITED
being the premises licence holder, appl 34 of the Licensing Act 2003 for the pre	ly to vary a premises licence under section mises described below in Part 1 below.
Premises licence number	
17 00020	
Part 1 – Premises Details	
20 RAILWAY ROAD	Postcode SK 1 3 SW
Telephone number at premises (if any)	361336
Non-domestic rateable value of premises	£ 3000
Part 2 – Applicant details  Daytime contact telephone number  E-mail address (optional)  Current postal address if different from premises address	
Post Town	Postcode

# Part 3 - Variation

Please tick ✓ yes

Do you want the proposed variation to have effect as soon as po	ssible?			1
	Day	Month	Year	
If not, when do you want the variation to take effect from?				
If your proposed variation would mean that 5,000 or more people premises at any one time, please state the number expected to a		ected to a	ttend the	
Please describe briefly the nature of the proposed variation	n(Please	see guida	ance note 1)	
A CHANGE IN OUR ON LOST SAL	EC	F A	COHOL	
LICENSE FROM SAM FRIDAY,	SATE	ROAT	SUND	A7.
AND TIL 3AM FRIDAY, SATURDAY	ر کی	NDA-	1.	
EASTER THURSDAY, CHRISTMAS	CUÉ	- ( Bo	× incopf	79
AND NEW YEARS EVE TIL 3AT	n.			7
THURSDAYS TIL LANG.				

# Part 4 - Operating Schedule

In all cases complete boxes K, L and M

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

		Please tick ✓ yes
<u>Provis</u>	ion of regulated entertainment	
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling between (e), (f) or (g) (if ticking yes, fill in box H)	
<u>Provis</u>	ion of late night refreshment (if ticking yes, fill in box I)	
Sale b	y retail of alcohol (if ticking yes, fill in box J)	☑*

3

Plays		3 180 V	Will the performance of a play take place	Indoors
Standard days and timings (please read guidance note 6)			indoors or outdoors or both? Please tick (✓) (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read gui	dance note 3)
Tue				
Wed			State any seasonal variations for performing pullidance note 4)	lays (please read
Thur				
Fri			Non standard timings. Where you intend to use the performance of plays at different times from	n those listed in
			the column on the left, please list (please read of	guidance note 5)
Sat				
Sun				
			2	

# В

both? Please tick (✓) ote 2)  Outdoors
Both
ills here (please read guidance note 3)
ations for the exhibition of films
tte 4)
Where you intend to use the premises for
t different times from those listed in the se list (please read guidance note 5)

C

Standa (pleas		events and timings dance note	Please give further details here (please read guidance note 3)
6) Day	Start	Finish	-
Day	Start	FILISH	
Mon	-		
Tue			State any seasonal variations for indoor sporting events
			(please read guidance note 4)
Wed		4	
Thur	-		Non standard timings. Where you intend to use the premises for
			indoor sporting events at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			

D

Boxing or wrestling		Will the boxing or wrestling entertainment take	Outdoors Outdoors
entertainments Standard days and timings (please read guidance note 6)		place indoors or outdoors or both? Please tick (✓) (please read guidance note 2)	
Start	Finish		Both
		Please give further details here (please read guid	ance note 3)
		State any seasonal variations for boxing or wresentertainment (please read guidance note 4)	stling
		for boxing or wrestling entertainment at different those listed in the column on the left, please list	t times from
		guidance note 5)	
	ainments ard days a e read gui	ainments ard days and timings e read guidance note	place indoors or outdoors or both? Please tick (✓) (please read guidance note 2)  Start Finish  Please give further details here (please read guidance note 4)  State any seasonal variations for boxing or wresentertainment (please read guidance note 4)  Non standard timings. Where you intend to use for boxing or wrestling entertainment at differente those listed in the column on the left, please list

E

Live n	nusic		Will the performance of live music take place	Indoors
Standard days and timings		nd timings		
(please read guidance note 6)			(please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guid	dance note 3)
Tue				
Wed	-		State any seasonal variations for the performan	ce of live music
			(please read guidance note 4)	
Thur				
Fri	-	1	Non standard timings. Where you intend to use	the premises for
5000			the performance of live music at different times	
	1		listed in the column on the left, please list (pleas	from those
Sat				from those
			listed in the column on the left, please list (please	from those
Sat			listed in the column on the left, please list (please	from those

F

	_	Will the playing of recorded music take place	Indoors	V
Standard days and timings (please read guidance note 6)  indoors or outdoors or both? Please tick ( (please read guidance note 2)		Outdoors		
Start	Finish		Both	
SAM	12AM	Please give further details here (please read guid	dance note 3)	
SAM	12AM			
8AM	12AM	State any seasonal variations for playing record (please read guidance note 4)	ded music	
(AM	IAM			
8 AM	3AM	for the playing of recorded music entertainmen	t at different	<u> </u>
8AM	3 <sub>A</sub> m	(please read guidance note 5)		
8 <sub>A</sub> m	2			
	start SAM SAM SAM	Start Finish SAM 12AM SAM 12AM RAM 12AM RAM 1AM	indoors or outdoors or both? Please tick (*)  (please read guidance note 2)  Start Finish  SAM 12AM  Please give further details here (please read guidance note 2)  State any seasonal variations for playing record (please read guidance note 4)  Non standard timings. Where you intend to use for the playing of recorded music entertainmen times from those listed in the column on the left (please read guidance note 5)	Start   Finish   Flease give further details here   State any seasonal variations for playing recorded music

G

Performance of dance Standard days and timings			Will the performance of dance take place indoors or outdoors or both? Please tick (✓)	Indoors
(please read guidance note 6)			(please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read gui	dance note 3)
Tue				
Wed			State any seasonal variations for the performan	nce of dance
Wed			State any seasonal variations for the performant (please read guidance note 4)	nce of dance
	1			nce of dance
Thur			(please read guidance note 4)	
			Non standard timings. Where you intend to use the performance of dance entertainment at difference listed in the column on the left, please list.	the premises for erent times from
Thur			Non standard timings. Where you intend to use the performance of dance entertainment at difference of the performance of dance entertainment at difference of the performance of the per	the premises for erent times from

Н

rd days and read guida	d timings ance		
Start	Finish	Will this entertainment take place indoors or outdoors or both? Please tick (✓) (please	Indoors Outdoors
		read guidance note 2)	Outdoors
			Both
		Please give further details here (please read gu	idance note 3)
		the entertainment of similar description to that	falling within (e),
1		left, please list (please read guidance note 5)	the column on the
			Start Finish  Will this entertainment take place indoors or outdoors or both? Please tick (1) (please read guidance note 2)  Please give further details here (please read guidance note 2)  State any seasonal variations entertainment of description to that falling within (e), (f) or (g) (guidance note 4)  Non standard timings. Where you intend to use the entertainment of similar description to that (f) or (g) at different times from those listed in the standard times from th

	Finish 12AM	take place indoors or outdoors or both?  Please tick (✓) (please read guidance note 2)  Please give further details here (please read guidance note 2)  State any seasonal variations for the provision		
loam	12AM		idance note 3)	
loam	12Am			
		State any seasonal variations for the provision	of late night	
loam	12AM	State any seasonal variations for the provision	of late night	
		refreshment (please read guidance note 4)	CUE	
1 OAM	IAM	BOXING DAY I NEW YEARS EVE.	UMIL 34	<b>γ</b> η.
SAM	3 <sub>A</sub> M	the provision of late night refreshment at differ	rent times from	<u>n</u>
8AM	3AM	guidance note 5)	<u>st (</u> piease read	i.
SAM	3AM			
	zam Zam	SAM SAM	Non standard timings. Where you intend to use the provision of late night refreshment at difference those listed in the column on the left, please listed in the column on the left.	Non standard timings. Where you intend to use the premises the provision of late night refreshment at different times from those listed in the column on the left, please list (please read guidance note 5)

Supply of alcohol Standard days and timings (please read guidance note 6)		Will the supply of alcohol be for consumption – please tick (✓) (please read guidance note 7)	On The premises Off the premises	
loam	12AM	State any seasonal variations for the (please read guidance note 4)		
loam	12AM	BoxIra DAY, NEW	TEALS EVE	
LOAM	12AM	UNTIL BAM.		
loam	NAM	Non standard timings. Where you into the supply of alcohol at different time column on the left, please list (please	es from those listed in the	
8AM	3AM			
8 AM	3AM			
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	start loam loam loam loam loam loam loam	ard days and timings e read guidance note  Start Finish  DAM 12AM  LOAM 12AM  LOAM 12AM  LOAM 12AM  SAM 3AM  SAM 3AM	consumption – please tick (🗸) (please read guidance note 7)  Start Finish  DAM 12AM  State any seasonal variations for the (please read guidance note 4)  EASTER THURSDAY (CM)  BOKIFG DAY , NEW  LOAM 12AM  Non standard timings. Where you int the supply of alcohol at different time column on the left, please list (please 1)  8 AM 3AM	

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Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

L

Hours premises are open to the public Standard timings (please read guidance note 6)		lic	State any seasonal variation (please read guidance note 4)  EASTEL THURSDAY, CHRISTMAS EVE  BOXING DAY, NEW YEARS EVE  UNTIL ZAM.
Day	Start	Finish	DOKING DA! INEW THE EDE
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Wed	SAM	12AM	
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Thur	SAM	IAM	to be open to the public at different times from those listed in the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left, please list (please read guidance note to the column on the left).
Fri	8 AM	3AM	
Sat	8AM	3AM	
Sun	BAM	3AM	

ed on the licence which you believe could be iation you are seeking.
Please tick <b>√</b> yes
<u>.</u>
premises licence
ill in reasons for not including the licence or part of
The same of the sa
ses licence or relevant part of premises licence



M Describe any additional steps you intend to take to	promote the four licensing objectives as a result
of the proposed variation:	
a) General – all four licensing objectives (b,c,d a	and e) (please read guidance note 9)
b) The prevention of crime and disorder	0 0 0000 5 00
A FULL TEAM OF SIA I	SOOK SUPPLY SOLD
UPTIL CLOSE , MECPI	NA WITH A GOIE!
DISPERSAL.	
c) Public safety	
AS Above	
AS ABOVE	
d) The prevention of public nuisance	
WE OPERATE A NEW DIST	ADRIAL AWAT FROM
THE MOTEL OPPOSITE.	
LOLLIES GIVEN CUT TO	, WINIMISE NOISE.

THERE ARE NO UNDER 185 PERMITTED IN THE UENUE AFTER TOM EACH EVENING.

Harrist Burner of the transfer and the

Checklist	Please tick •	/ yes
I have made or enclosed payment of the fee		
<ul> <li>I have sent copies of this application and the others where applicable</li> </ul>	plan to responsible authorities and	
I understand that I must now advertise my approximation and the state of the s	oplication	
I have enclosed the premises licence or rele	vant part of it or explanation	
<ul> <li>I understand that if I do not comply with the a be rejected</li> </ul>	above requirements my application will	9
IT IS AN OFFENCE, LIABLE ON CONVICTI STANDARD SCALE, UNDER SECTION 158 MAKE A FALSE STATEMENT IN OR IN CO Part 5 – Signatures (please read guidance not	OF THE LICENSING ACT 2003, TO INNECTION WITH THIS APPLICATION	
Signature of applicant (the current premises licer duly authorised agent (please read guidance note state in what capacity.		
Signature of applicant or applicant's solicitor or of 11). If signing on behalf of the applicant please standard applicant please standard applicant please standard applicant please standard applicant of 2 applicant	or 2 <sup>nd</sup> applicant's solicitor or other authoris	sed
Date		_
Capacity  Contact name (where not previously given) and associated with this application (please read guid		
Post town	Postcode	
Telephone number ( if any)		
If you prefer us to correspond with you by e-ma	il your e-mail address (optional)	



#### **Notes for Guidance**

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate.
   Indoors may include a tent.
- For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 5. For example (but not exclusively), where you wish the activity to go on longer on a particular day, e.g. Christmas Eve.
- 6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
- Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- 11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- This is the address which we shall use to correspond with you about your application.

