

**STOCKPORT COUNCIL
EXECUTIVE REPORT – SUMMARY SHEET**

Subject: Park Use Application - Carols in the Courtyard - Bramhall Park

Report to: (a) Bramhall & Cheadle Hulme South Area Committee **Date:** Thursday, 19
October 2023

Report of: (b) Director of Place Management

Key Decision: (c) **NO / ~~YES~~ (Please circle)**

Forward Plan General Exception Special Urgency (Tick box)

Summary:

Bramall Hall have applied to hold their annual Carols in the Courtyard event on Friday 15th December 2023 between 18:00 and 21:30. Access will be required from 12:00 until 22:30 to set up and close the event.

This event is a community event which will be ticketed with a maximum capacity of 300. The Hall will be open for viewings of the Christmas decorations before the carol concert. The organisers plan to sell mulled wine and warmed mince pies, along with soft drink alternatives. The event will take place in the courtyard in front of the Hall.

There is a traffic management plan in place, staff will monitor and manage the two car parks and weather permitting the use of the archery lawn for additional parking, however with the nature of the event being for the local community, they will be encouraging people to walk or use public transport.

Recommendation(s):

The Area Committee is recommended to give approval and the application be granted subject to the event organiser obtaining and providing the relevant paperwork at least 2 weeks prior to the event, including any necessary licences, health and safety documentation, insurance certificates, a satisfactory traffic management plan and the payment of agreed fees and charges.

Relevant Scrutiny Committee (if decision called in): **(d)**
Communities & Transport Scrutiny Committee

Background Papers (if report for publication): **(e)**

There are none.

Contact person for accessing
background papers and discussing the report

Officer: Emma Warrington
Tel: 0161 474 2314

'Urgent Business': (f) **YES / NO (please circle)**

Certification (if applicable)

This report should be considered as 'urgent business' and the decision exempted from 'call-in' for the following reason(s):

The written consent of Councillor _____ and the Chief Executive/Monitoring Officer/ Borough Treasurer for the decision to be treated as 'urgent business' was obtained on _____ /will be obtained before the decision is implemented.