PROPOSED BUSINESS PROGRAMME FOR 2024/25

Report of the Assistant Director -
Legal & Democratic Governance & Monitoring Officer

1.   INTRODUCTION AND PURPOSE OF REPORT

1.1   To consider the proposed Business Programme for 2024/25.

2.   BACKGROUND

2.1   The proposed Business Programme for 2024/25 is at Appendix 1.   The Programme mirrors the schedule of meetings for the 2023/24 municipal year, and reflects the agreed frequency of meetings as recommended by the Constitution Working Party and the Scrutiny Co-ordination Committee.

2.2   The proposed Business Programme for 2024/25 therefore maintains six cycles of scrutiny committee meetings, Cabinet meetings and Council Meetings and eight cycles of area committees and the Licensing, Environment & Safety and Planning & Highways Regulation committees.

2.3   In addition to the six cyclical meetings of the Council Meeting, the additional statutory Annual Meeting of the Council is scheduled to take place within 21 days of the election as required by law.

2.4   The proposal takes into account, in so far as possible, councillor requests to avoid holding meetings within school holidays and to avoid holding meetings on religious festivals/holidays/high holy days.

3.   FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

3.1   There are none.

4.   LEGAL CONSIDERATIONS

4.1   Committee meetings that have a regulatory or statutory function/obligation (such as those that deal with planning or licensing matters) have to remain on an eight meeting cycle per year in order to meet their statutory functions.

5.   HUMAN RESOURCES IMPACT

5.1   There are none.

6.   EQUALITIES IMPACT

6.1   There are none.

AGENDA ITEM

7. ENVIRONMENTAL IMPACT

7.1 There is none.

8. CONCLUSIONS AND RECOMMENDATIONS

The Council Meeting is recommended to give approval to the proposed Business Programme for 2024/25.

BACKGROUND PAPERS

There are none

Anyone wishing to inspect the above background papers or requiring further information should contact Vicki Bates

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