

STOCKPORT COUNCIL
EXECUTIVE REPORT – SUMMARY SHEET

Park Use Application - SJM Concerts - Event at Woodbank Memorial Park 4th - 6th July 2024

Report to: (a) Central Stockport Area Committee

Date: Thursday 14th September 2023

Report of: (b) Director for Place Management

Key Decision: (c)

NO / ~~YES~~ *(Please circle)*

Forward Plan ☐ General Exception ☐ Special Urgency ☐ *(Tick box)*

Summary:

SJM Concerts have applied to hold a concert style set up for up to a maximum of 3 nights between 4th and 6th July 2024 subject to artist availability in Woodbank Memorial Park, with the headline event taking place on 6th July. Access to the park would be required between 27th June and 11th July for rig and derig.

It is anticipated that the Premises License Application will be submitted to reflect ticket sales with a capacity crowd of 30,000.

On approval of the Premises Licenses Application an event specific Events Safety Advisory Group - (ESAG) will be formed and will include representatives from:

Greater Manchester Police - GMP

Greater Manchester Fire and Rescue Service - GMFRS

North West Ambulance Service - NWAS

Traffic for Greater Manchester - TfGM

Stockport Council

- Public Protection
- Public Health
- Licensing Team
- Commercial and Trading Standards
- Neighbourhoods Team
- Environmental Health
- Highways
- Corporate Health and Safety Team
- Civil Resilience Team

SJM Concerts

Event Management Plan

On approval of the Premises License, SJM Concerts will be required to provide a comprehensive site and event specific Event Management Plan using the Purple Guide to Health, Safety and Welfare at Outdoor Events and be requested to include and comply to any specific requests from ESAG representatives.

As per previous events delivered in greenfield sites SJM Concerts will appoint a H&S Manager, site manager, production manager, event manager who will work alongside ESAG representatives and be on site throughout the duration of the event.

SJM Concerts would operate an emergency and incident communications through the event control of which there would be space for NWAS, GMP, Council EHO and other relevant authorities.

Event Overview:

The perimeter of the concert style set up will be fully fenced, incorporating two stewarded entrances where security searches by trained SIA (Security Industry Authority) Staff and ticket scanning would take place. The locations and number of emergency exits on site will be agreed with ESAG.

The event will be attractive to families and the crowd is expected to be intergenerational, with tickets purchased prior to the event.

Temporary structures and facilities

The stage size will be artist dependent, but likely to be 20m x 15m, consisting of a 6-post stage roof system with IMAG screen support left and right as a minimum, a raised FOH (front of house) 30m from the DSE (down stage edge) which would be single story.

Portable cabins will provide backstage space for offices and dressing rooms.

The provision of toilets will be dependent on the artist profile and have an appropriate male/female split, a full breakdown would be provided as part of supplementary documentation to the event management plan.

A variety of 5* rated food concessions and bar areas, managed and run by an experienced event bar company BarCo, with a Challenge 25 policy in place across all bars.

The inclusion of fairground rides will depend on artist and capacity available.

Initial plan for site rig and de-rig

SJM Concerts are anticipating that the site rig and de-rig will take place between 27th June and 11th July, this is subject to change and will be agreed with ESAG, however it is likely to be as below.

Thursday 27 th June	Mark out and deliveries
Friday 28 th June	Delivery of external fencing
Saturday 29 th June	Installation of fencing, cabins and track
Sunday 30 th June	Steel build, delivery toilets and bars
Monday 1 st July	Steel build and bar load in
Tuesday 2 nd July	Steel build and arrival of concessions, bars, fairground rides (if applicable)
Wednesday 3 rd July	Production load in (lights, PA, video)
Thursday 4 th July	Provisional show day subject to artist availability - doors 16:00 curfew 22:30
Friday 5 th July	Provisional show day subject to artist availability - doors 16:00 curfew 22:30
Saturday 6th July	Show day - doors 12:00 curfew 22:30 (production would load out overnight)
Sunday 7 th July	Concessions, bars and fairground load out and stage derig day 1
Monday 8 th July	Stage derig day 2
Tuesday 9 th July	Cabins and track derig
Wednesday 10 th July	Fencing derig
Thursday 11 th July	Collections

Noise Management

An independent noise management company would monitor noise at pre-agreed external points with radio communication to the FOH desk for any immediate action points. External monitoring points would form part of the Noise Management Plan and agreed in conjunction with the relevant EHO. A residents 'hot line' to event control would be provided to residents so direct communication is available.

The event timings will be subject to license conditions and in agreement with ESAG, however it is likely to be as below.

	4 th and 5 th July	6 th July
Sound check	11:00 - 12:00	10:00 - 11:00
Doors open	16:00	12:00
Support	18:00 - 18:30	18:00 - 18:30
Support	19:00 - 20:00	19:00 - 20:00
Main Artist	20:30 - 22:30	20:30 - 22:30

Communication with park stakeholders and residents prior to event

Residents living in an agreed radius of the event site would be invited to attend a pre-event meeting to enable representatives of SJM Concerts to provide an overview of the planned event, to answer any questions and concerns. A letter would also be distributed to ensure that residents unable to attend the meeting are provided with information of the event, plans that may affect them (area of the park, traffic, cleaning etc.) including a hotline number to contact the event organisers throughout the duration of the event.

Traffic Management Plan

An independent traffic management company would be employed to manage all traffic management aspects of the event.

Recommendation(s):

The Neighbourhoods Team recommends that the application be approved subject to the organisers working alongside representatives of ESAG, the production of a comprehensive Events Management Plan, Traffic Management Plan, the payment of any agreed fees and charges, appropriate H&S documentation and licences being obtained and submitted to the council at least four weeks prior to the event taking place.

Relevant Scrutiny Committee (if decision called in): **(d)**

Economic, Regeneration and Climate Change Scrutiny Committee

Background Papers (if report for publication): **(e)**

Event Application Form

Contact person for accessing
background papers and discussing the report

Officer: Jane Bardsley/ Kath Hughes
Tel: 07800 617847 / 07800 617615

'Urgent Business': (f)

No