

## **CONTRIBUTORS COMMITTEE**

Meeting: 23 March 2023

At: 11.00 am

PRESENT

Councillor Malcolm Allan (Chair) in the chair; Councillors Anna Charles-Jones, Oliver Johnstone, Mark Roberts, Charlie Stewart and John Taylor.

### **1. MINUTES**

The minutes (copies of which had been circulated) of the meeting held on 24 November 2022 were approved as a correct record and signed by the Chair.

### **2. DECLARATIONS OF INTEREST**

Councillors and Officers were invited to declare any interests which they had in any of the items on the agenda for the meeting.

No declarations were made.

### **3. URGENT DECISIONS**

No urgent decisions were reported.

### **4. PUBLIC QUESTION TIME**

No public questions were submitted.

### **5. EXCLUSION OF THE PUBLIC AND THE PUBLIC INTEREST TEST**

RESOLVED – That in order to prevent the disclosure of information which was not for publication relating to the financial or business affairs of any particular person (including the authority), the disclosure of which would not be in the public interest, would not be fair and would be in breach of Data Protection principles, the public be excluded from the meeting during consideration of agenda items 6, 7 & 8.

### **6. TLC BUSINESS UPDATE**

The Chief Executive Officer, Totally Local Company delivered a verbal presentation which provided a business update to the Committee.

The following comments were made/issues raised:

- Members welcomed the update and the changes identified.
- It was commented that regarding the changes that the vision would be key and the projects were a priority and key for the borough.

RESOLVED – That the update be noted.

## **7. FINANCE REPORT FOR TLC LTD TO 31 JANUARY 2023**

The Finance & Commercial Director, Totally Local Company submitted a report (copies of which had been circulated) which provided details up to 31 January 2023.

The following comments were made/issues raised:

- Members welcomed the report.
- Clarification was sought regarding the outstanding debtors. It was noted that the team were working with the engineers and departments to be proactive and prudent to close those accounts.

RESOLVED – That the Finance Report be approved.

## **8. TLC BUDGET 2023-24 COMMENTARY**

The Finance & Commercial Director, Totally Local Company submitted a report (copies of which had been circulated) regarding the budget summary for 2023/24.

The following comments were made/issues raised:

- The process had increased joint ownership and the Council could understand better and be more informed of what's going on, so it was now a collective process.
- It was noted that it started with a very volatile and economic challenge, but the step change was positive to reduce the risks.
- Clarification was sought regarding school catering and its services. It was commented that the team had to go out of the borough for some services, but that services were not provided to all schools in the borough. A lot of services are from within the borough, but the margins were small in comparison to other services. Service is approached often, but have to look at the quality, but there were no intentions for growth at the moment.

RESOLVED – That the Budget report be noted.

## **9. BOARD MEMBER APPROVAL**

RESOLVED – That the Interim Finance Director, Matthew Fortune be formally adopted by the Board as Statutory Director of TLC following the interim arrangement.

## **10. BOARD MEMBER TERM EXTENSION**

RESOLVED – That in order to remain quorate following 4 non-executive directors stepping down, that the following two Directors term of office be extended to 30 September 2023:-

- Susan Webster
- Trevor Reese

The meeting closed at 11.34 am.