

BROOKFIELD PARK SHIERS FAMILY TRUST ANNUAL REPORT 2022/23**Report of the Deputy Chief Executive (Section 151 Officer)****1. INTRODUCTION AND PURPOSE OF REPORT**

1.1 This report is to inform Members of the financial standing of the Trust as at 31 March 2023 and to formally adopt the Financial Accounts of the Brookfield Park Shiers Family Trust for the financial year ending 31 March 2023.

1.2 Background information about the Trust and the investment is provided at appendix one.

2 Financial Standing of the Trust at 31 March 2023

2.1 The table below shows the change in the total value of the fund since 1 April 2022. There has been a net decrease of £3,515 over the year and the resulting total value is £378,695 as at 31 March 2023. However, this figure does not include the reimbursement of £21,995 made to the Council shortly after the financial year end for the distributions made on behalf of the Trust throughout the year. Therefore the adjusted value of the fund is £356,700 as at 31 March 2023.

	COIF Deposit Fund £	COIF Investment Fund £	Total £
Balance brought forward 01/04/2022	126,383	255,827	382,210
Dividend and Interest received in year*	9,388		9,388
Purchase of investment fund units 30/03/2023	(7,000)	7,000	0
Increase/(decrease) in net asset value 31/03/ 2023		(12,903)	(12,903)
Balance of Funds carried forward 31/03/2023	128,771	249,924	378,695
Post financial year end adjustment:			
Less amounts owing to the Council 03/04/2023	(21,995)		(21,995)
Adjusted Balance carried forward 03/04/ 2023	106,776	249,924	356,700

* analysis provided below

2.2 The following table provides an analysis of the dividend and interest income received during the year

	Dividends £	Interest £	Total £
Q1	1,755	190	1,945
Q2	1,755	349	2,104
Q3	1,780	683	2,463
Q4	1,782	1,094	2,876
Total	7,072	2,316	9,388

2.3 The Financial Accounts of the Brookfield Park Shiers Family Trust for year ending 31 March 2023 including the Independent Examiners Report carried out by the Council's Internal Audit Team, can be found at appendix two.

3 Funds Available to Support Voluntary Organisations

3.1 The original bequest was £191,100 and Members have a policy to maintain the value of the Trust in real terms before considering any distribution.

3.2 At 31 March 2023, the value of the original bequest in real terms, based on March 2023 CPI, is £337,016, which means that the Trust is in surplus by £19,684, after taking account of the reimbursement due to the Council, which Members may want to consider making some or all of this available for distribution.

	COIF Deposit Fund £	COIF Investment Fund £	Total £
Total value of the Trust as at 31 March 2023	128,771	249,924	378,695
Less reimbursement due to the Council	21,995		21,995
Adjusted Balance of the Trust	106,776	249,924	356,700
Value required to maintain the original bequest in real terms*	102,787	234,229	337,016
Surplus / (Deficit) in real terms	3,989	15,695	19,684

3.3 In terms of the deposit account, the interest rate at the time of writing this report is 4.2276%, if applied for the year, this would mean that the interest receivable on the account would be £4,345.

3.4 The dividends payable on the Investment Fund are more volatile and therefore much more difficult to predict but as a guide, circa £7,000 has been received in dividends for the last couple of years. At present, Members have a policy of reinvesting the dividends in the Investment Fund for capital growth.

3.5 Members therefore have around £24,000 in surplus and interest income that could be made available for distribution. However, caution should be exercised before committing all these funds for distribution, e.g. the value of the Investment Fund is variable, i.e. the value can go down as well as up.

4 Administration

4.1 The Area Committee is asked to confirm whether it wishes to continue to receive updates at Area Committee meetings from the Clerk on the progression and/ or success of projects which have received a grant from the Brookfield Park Shiers Family Trust. The purpose of the updates is to assist members of the Area Committee in the monitoring of the effectiveness of the funding.

4.2 Further, the Area Committee is asked to agree the dates and times of Brookfield Park Shiers Family Trust Sub Committee meetings to be held during the period to the next annual council meeting. The Sub Committee may also convene ad hoc meetings as and when required.

4.3 For administrative purposes, the Deputy Chief Executive (Section 151 Officer) is registered on the Charity Commission website as Trustee and is also signatory for the accounts held with CCLA. The Deputy Section 151 Officer, Jonathan Davies, is also a signatory to the account but is not currently listed on the website. CCLA now carry out more due diligence checks and are insisting that the signatories to the accounts be listed on the Charity Commission website so it is proposed that the Deputy Section 151 Officer, Jonathan Davies, is added to the Charity Commission website as Trustee.

5 Recommendations

5.1 The Area Committee is recommended to:

- a) Note the contents of this report;
- b) Formally adopt the Financial Accounts (found at appendix two) of the Brookfield Park Shiers Family Trust for year ending 31 March 2023;
- c) Decide upon the amount of funding to be made available for distribution from the Trust during 2023/34;
- d) Advise as to any changes to the investment policies adopted that they wish to make. As a reminder, the investment policies are:
 - To maintain the value of the Trust in real terms before considering any distribution, and
 - To reinvest the dividends received in relation to the Investment Fund back into that Investment Fund;
- e) Receive updates at Area Committee meetings from the Clerk on the progression and/or success of projects which have received a grant from the Brookfield Park Shiers Family Trust.
- f) Agree the dates and times of Brookfield Park Shiers Family Trust Sub Committee meetings to be held during the period to the next annual council meeting as follows:
 - 13 September 2023, 6pm
 - 14 November 2023, 6pm
 - 31 January 2024, 6pm
 - 28 March 2024, 6pm, and,
- g) Agree the proposal to add the Deputy Section 151 Officer, Jonathan Davies, as Trustee to the Fund for administrative purposes to the Charity Commission website.

BACKGROUND PAPERS

There are none

Anyone wishing to inspect the above background papers or requiring further information should contact Paula McDonald on telephone number Tel: 0161-474-4708 or alternatively email paula.mcdonald@stockport.gov.uk