



# Ward Flexibility Funding Application Form

Thank you for your interest in Stockport Council's Ward Flexibility Fund. To give your group the best chance of success please read the guidance notes and the questions on the application form carefully.

Please ensure that all boxes on this form are completed. You must also include all additional information that is requested.

## 1. About Your Organisation

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### 1. Name of Organisation/ Group

Drawing Board Productions Community Interest Company – Hazel Grove Post

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### 2. Organisation/Individual Address




### 3. Main Contact Details (for correspondence)

Title: Miss

Name: 

Role: Funding Manager

Address: 

Postcode: 

Home Phone Number: n/a

Mobile Phone Number: 

Email Address: 



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#### 4. Please provide your bank account details

Account Name: [REDACTED]

Account Number: [REDACTED]

Sort Code: [REDACTED]

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#### 5. What is the status of your Organisation/ Group?

*Please Tick*

- |                                |                          |   |                                     |
|--------------------------------|--------------------------|---|-------------------------------------|
| A New Group                    | <input type="checkbox"/> | Voluntary Organisation  | <input type="checkbox"/>            |
| A Registered Charity No.       | <input type="checkbox"/> | Company Limited by Guarantee No. (Community Interest Company: 12591996) | <input checked="" type="checkbox"/> |
| Applying for Charitable Status | <input type="checkbox"/> | Unregistered Association  | <input type="checkbox"/>            |
| Friendly Society               | <input type="checkbox"/> | Other (Please specify)  | <input type="checkbox"/>            |
| Housing Association            | <input type="checkbox"/> |   |                                     |

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#### 6. Please describe the main activities of your Organisation/ Group

Drawing Board Productions works to connect, inform and inspire local communities through the publication of free monthly community newspapers, the delivery of community events and offering local support such as IT clinics at mobile hub spaces within the communities we serve.

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#### 7. When was your Organisation/Group established?

Drawing Board Productions was registered as a Community Interest Company in May 2020. Our first community newspaper Heatons Post first launched March 2020 with an initial distribution of 3000. Since then we have launched an additional four newspapers, serving boroughs in Stockport and Greater Manchester and now have a distribution of 34000 (with 17,000 newspapers delivered directly to homes).

It is our aim to ensure each area of Stockport has its own post newspaper by the end of 2023.

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#### 8. Does your organisation have the following policies and procedures in place?

*If you are awarded a grant you will be required to send copies of all relevant documents as part of the grant agreement.*

A governance/management committee



- A Constitution/governing document/set of rules
- An Equal Opportunities Policy
- A Child Protection Policy (where necessary)
- A Health and Safety Public liability



## 2. About Your Application

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### 9. Please give us a brief description of your proposed/planned project or activity

*You may wish to include details of what activities will take place, where will it happen, how often and who will take part. If you are applying for equipment you can tell us what will it be used for and why is it needed.*

This September we will be launching Hazel Grove Post - a free, hyperlocal community newspaper designed to inform, inspire and connect the local communities the paper will serve. The newspaper will support residents, local services and community groups to ensure better and more effective communication.

Hazel Grove Post will cover the areas of Hazel Grove, Stepping Hill, Woodsmoor and Offerton and will have an initial distribution of 3,000 newspapers. The newspaper will be published on a monthly basis and distributed door to door and to local shops and community venues for residents to pick-up.

Hazel Grove Post will achieve the following:

- Ensure all residents within a given community had access to hyperlocal news, ensuring they were kept informed as to all that was happening locally, all they could access, and helping them feel better connected to their local community.
- Help tackle social isolation and digital exclusion.
- Provide a printed platform to allow community organisations, local services, faith groups, schools and even residents to reach their local community helping them to achieve their own aims within that community.
- Be a trusted source of positive, local news and local information.
- Connect all sectors of a local community.

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### 10. Who will benefit from this grant?

*e.g. local residents, young people, older people and how?*

All local residents living in Hazel Grove, Stepping Hill, Woodsmoor and Offerton. The Hazel Grove Post will connect the community by delivering hyperlocal news and informing residents of all that is happening within their local community. It will be especially beneficial for digitally isolated residents as our newspapers are delivered in print and delivered directly to homes and available to collect from local venues.



For each of our newspapers we also establish a 'Post Network' which works to support and connect all sectors of the local community.

The 'Post Networks' work to connect businesses to organisations across Stockport, offering both online and offline support, helping to raise visibility, footfall and keep our district centres vibrant places for the benefit of all.

As an organisation we also have an established portfolio of free community events which with community support we would work to establish in the new post area. Events include our seasonal trails, In Bloom (brightening areas with flora and fauna, Urban Fronts and Heart of the Heaton

**10(a) How Many Stockport residents will benefit?**

Residents living in Hazel Grove, Stepping Hill, Woodsmoor and Offerton

**10(b) Are there any restrictions on who will benefit from the funding?**

No

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**11. Your Project's Budget**

*Please provide a breakdown of cost for your project including VAT where applicable and submit any estimates for the purchase of equipment or work to be done.*

Design - £150  
Print - £800  
Distribution - £160  
Other fees - £1,390

**11(a) How much will the project/activity cost in total?**

£2,500

**11(b) Tell us about other any other sources of income you have already applied for or raised so far in relation to this project**

We have applied for grant funding from 'The Fore' to support the growth of our organisation which includes the launch of 4 new papers in 2023.

Other grant applications will be made if suitable and eligible funding is identified.

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**12. How much are you applying for from the Ward Flexibility Budget?**

£960 to support the costs of printing and distribution fees for the first edition of the newspaper

**12(a) If the amount you are applying for covers only part of the project/activity, then please tell us how do you intend to fund any shortfall?**



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**13. What is the planned timescale for spending this grant?**

Start 1st August

Finish 5th September



### 3. Which Wards are you Applying to?

You may tick more than one box. Please note that no grant of more than £1,000 in totality will ordinarily be made.

Please tell us for each ward you wish to make an application to:-

- (a) how many people will benefit in that ward; and  
(b) what proportion of funding from your overall application you are seeking from each ward.

	Number of beneficiaries	How much funding you are seeking
<b>Bramhall &amp; Cheadle Hulme South Area Committee</b>		
Bramhall North	<input type="checkbox"/>	£
Bramhall South & Woodford	<input type="checkbox"/>	£
Cheadle Hulme South	<input type="checkbox"/>	£
<b>Central Stockport Area Committee</b>		
Brinnington & Central	<input type="checkbox"/>	£
Davenport & Cale Green	<input type="checkbox"/>	£
Edgeley & Cheadle Heath	<input type="checkbox"/>	£
Manor	<input checked="" type="checkbox"/>	£120
<b>Cheadle Area Committee</b>		
Cheadle & Gatley	<input type="checkbox"/>	£
Cheadle Hulme North	<input type="checkbox"/>	£
Heald Green	<input type="checkbox"/>	£
<b>Heatons &amp; Reddish Area Committee</b>		
Heatons North	<input type="checkbox"/>	£
Heatons South	<input type="checkbox"/>	£
Reddish North	<input type="checkbox"/>	£
Reddish South	<input type="checkbox"/>	£
<b>Marple Area Committee</b>		
Marple North	<input type="checkbox"/>	£
Marple South	<input type="checkbox"/>	£



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**Stepping Hill Area Committee**

Hazel Grove	<input checked="" type="checkbox"/>	£320
Offerton	<input checked="" type="checkbox"/>	£200
Stepping Hill	<input checked="" type="checkbox"/>	£320

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**Werneth Area Committee**

Bredbury & Woodley	<input type="checkbox"/>	£
Bredbury Green & Romiley	<input type="checkbox"/>	£

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**Totals** £ 960.00

This total should add up to  
the figure you provided in

Question 12

## 4. Application Checklist and Declaration

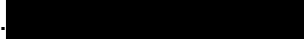
1. I am authorised to make this application on behalf of the above organisation
2. I certify that the information contained in this application is correct
3. If the information changes in any way I will inform Democratic Services accordingly.
4. I give permission for Democratic Services to contact my organisation and/or myself by phone, mail or e-mail with information about its activities and funding opportunities.
5. I/ we agree (if required) to attend an Area Committee meeting to explain how the proposal will improve the environmental, economic or social wellbeing of the area and to answer any questions.
6. Our details can be used for promotional purposes should this request be successful
7. I/We will use this grant for the proposed project/activities stated in our application.





8. I/we will not use the grant for any other purpose prior to contacting Democratic Services in order to seek authorisation.
9. I/we will provide appropriate proof of expenditure to Democratic Services, within 12 months from the Grant being made.
10. I/we will highlight the support of the Area Committee in recent publicity material.
11. I/we agree to providing information to assist in the future monitoring of the effectiveness of the funding including reporting back to the Area Committee on how the grant has been spent and what difference it has made.
12. I/we agree that the content of this completed application form and any supplementary information provided may be published on the Council's website and other publications as part of the application process.

Print your name:

Signature: .....  .....

**or** if submitted electronically tick this box to signify your agreement to the above terms

Date: 09/05/2023

