



Ward Flexibility Funding Application Form

Thank you for your interest in Stockport Council's Ward Flexibility Fund. To give your group the best chance of success please read the guidance notes and the questions on the application form carefully.

Please ensure that all boxes on this form are completed. You must also include all additional information that is requested.

1. About Your Organisation

1. Name of Organisation/ Group

Drawing Board Productions Community Interest Company – Bramhall Post

2. Organisation/Individual Address



3. Main Contact Details (for correspondence)

Title: Miss

Name: 

Role: Funding Manager

Address: 

Postcode: 

Home Phone Number: n/a

Mobile Phone Number: 

Email Address: 



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4. Please provide your bank account details

Account Name: [REDACTED]

Account Number: [REDACTED]

Sort Code: [REDACTED]

5. What is the status of your Organisation/ Group?

Please Tick

- | | | | |
|--------------------------------|--------------------------|---|-------------------------------------|
| A New Group | <input type="checkbox"/> | Voluntary Organisation | <input type="checkbox"/> |
| A Registered Charity No. | <input type="checkbox"/> | Company Limited by Guarantee No. (Community Interest Company: 12591996) | <input checked="" type="checkbox"/> |
| Applying for Charitable Status | <input type="checkbox"/> | Unregistered Association | <input type="checkbox"/> |
| Friendly Society | <input type="checkbox"/> | | <input type="checkbox"/> |
| Housing Association | <input type="checkbox"/> | Other (Please specify) | |

6. Please describe the main activities of your Organisation/ Group

Drawing Board Productions works to connect, inform and inspire local communities through the publication of free monthly community newspapers, the delivery of community events and offering local support such as IT clinics at mobile hub spaces within the communities we serve.

7. When was your Organisation/Group established?

Drawing Board Productions was registered as a Community Interest Company in May 2020. Our first community newspaper Heatons Post first launched March 2020 with an initial distribution of 3000. Since then we have launched an additional four newspapers (including Bramhall Post, launched in December 2022), serving boroughs in Stockport and Greater Manchester and now have a distribution of 34000 (with 17,000 newspapers delivered directly to homes).

8. Does your organisation have the following policies and procedures in place?

If you are awarded a grant you will be required to send copies of all relevant documents as part of the grant agreement.

A governance/management committee



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- | | |
|--|-------------------------------------|
| A Constitution/governing document/set of rules | <input checked="" type="checkbox"/> |
| An Equal Opportunities Policy | <input checked="" type="checkbox"/> |
| A Child Protection Policy (where necessary) | <input type="checkbox"/> |
| A Health and Safety Public liability | <input checked="" type="checkbox"/> |



2. About Your Application

9. Please give us a brief description of your proposed/planned project or activity

You may wish to include details of what activities will take place, where will it happen, how often and who will take part. If you are applying for equipment you can tell us what will it be used for and why is it needed.

Launched in December 2022, Bramhall Post is a free, hyperlocal community newspaper designed to inform, inspire and connect local communities. The newspaper was developed out of a need by community organisations and local support services for better and more effective communication.

Bramhall Post covers Bramhall and Woodford and currently has a distribution of 5,000 delivered to direct to homes and local businesses. Door to door distribution of each of our newspapers ensures vulnerable, socially isolated and digitally excluded residents can access hyperlocal community news without compromising their safety or security and stay informed about activities and positive news from local community groups, charities and businesses in their area. Whilst we receive advertising income to support the design, printing and distribution of the newspapers, it is not enough to cover all running costs and as an organisation we rely on grant funding and community donations to support the newspaper. Therefore we are seeking funding to help cover the cost of distribution directly to homes for a period of 3 months.

10. Who will benefit from this grant?

e.g. local residents, young people, older people and how?

All local residents living in Bramhall and Woodford. The Bramhall Post connects the community by delivering hyperlocal news and informing residents of all that is happening within their local community. It is especially beneficial for digitally isolated residents as our newspapers are delivered in print and delivered directly to homes and available to collect from local venues.

10(a) How Many Stockport residents will benefit?

Residents living in Bramhall and Woodford

10(b) Are there any restrictions on who will benefit from the funding?

No

11. Your Project's Budget

Please provide a breakdown of cost for your project including VAT where applicable and submit any estimates for the purchase of equipment or work to be done.

11(a) How much will the project/activity cost in total?



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£822 (cost of distribution of 15,000 newspapers in July, August and September - 5,000 per month)

11(b) Tell us about other any other sources of income you have already applied for or raised so far in relation to this project

We have an online donation platform for each newspaper for which we seek donations of as little as £1 from our readership.

Grant funding to assist with distribution costs is rare to find so at present we haven't submitted any applications to other organisations.

12. How much are you applying for from the Ward Flexibility Budget?

£822 (100% of distribution costs for July, August and September 2023)

12(a) If the amount you are applying for covers only part of the project/activity, then please tell us how do you intend to fund any shortfall?

13. What is the planned timescale for spending this grant?

Start 25th June

Finish 5th September



3. Which Wards are you Applying to?

You may tick more than one box. Please note that no grant of more than £1,000 in totality will ordinarily be made.

Please tell us for each ward you wish to make an application to:-

- (a) **how many people will benefit in that ward; and**
(b) **what proportion of funding from your overall application you are seeking from each ward.**

		Number of beneficiaries	How much funding you are seeking
Bramhall & Cheadle Hulme South Area Committee			
Bramhall North	<input checked="" type="checkbox"/>	2500	£411
Bramhall South & Woodford	<input checked="" type="checkbox"/>	2500	£411
Cheadle Hulme South	<input type="checkbox"/>		£
Central Stockport Area Committee			
Brinnington & Central	<input type="checkbox"/>		£
Davenport & Cale Green	<input type="checkbox"/>		£
Edgeley & Cheadle Heath	<input type="checkbox"/>		£
Manor	<input type="checkbox"/>		£
Cheadle Area Committee			
Cheadle & Gatley	<input type="checkbox"/>		£
Cheadle Hulme North	<input type="checkbox"/>		£
Heald Green	<input type="checkbox"/>		£
Heatons & Reddish Area Committee			
Heatons North	<input type="checkbox"/>		£
Heatons South	<input type="checkbox"/>		£
Reddish North	<input type="checkbox"/>		£
Reddish South	<input type="checkbox"/>		£
Marple Area Committee			
Marple North	<input type="checkbox"/>		£
Marple South	<input type="checkbox"/>		£



Stepping Hill Area Committee

Hazel Grove	<input type="checkbox"/>	£
Offerton	<input type="checkbox"/>	£
Stepping Hill	<input type="checkbox"/>	£

Werneth Area Committee

Bredbury & Woodley	<input type="checkbox"/>	£
Bredbury Green & Romiley	<input type="checkbox"/>	£

Totals £ 986.40

This total should add up to
the figure you provided in
Question 12

4. Application Checklist and Declaration

1. I am authorised to make this application on behalf of the above organisation ☒
2. I certify that the information contained in this application is correct ☒
3. If the information changes in any way I will inform Democratic Services accordingly. ☒
4. I give permission for Democratic Services to contact my organisation and/or myself by phone, mail or e-mail with information about its activities and funding opportunities. ☒
5. I/ we agree (if required) to attend an Area Committee meeting to explain how the proposal will improve the environmental, economic or social wellbeing of the area and to answer any questions. ☒
6. Our details can be used for promotional purposes should this request be successful ☒
7. I/We will use this grant for the proposed project/activities stated in our application. ☒



8. I/we will not use the grant for any other purpose prior to contacting Democratic Services in order to seek authorisation. ☒
9. I/we will provide appropriate proof of expenditure to Democratic Services, within 12 months from the Grant being made. ☒
10. I/we will highlight the support of the Area Committee in recent publicity material. ☒
11. I/we agree to providing information to assist in the future monitoring of the effectiveness of the funding including reporting back to the Area Committee on how the grant has been spent and what difference it has made. ☒
12. I/we agree that the content of this completed application form and any supplementary information provided may be published on the Council's website and other publications as part of the application process. ☒

Print your name:

Signature:

[Redacted Signature]

or if submitted electronically tick this box to signify your agreement to the above terms ☒

Date: 09/05/2023

