

Action Plan - Appendix 1

Stockport Homes' Aim	Building Safety Objectives	SHG Service Sector	Action	Desired Outcome	Lead Officer	Support Officer	Start Date	Deadline Date	Date of Assessment	RAG rating	Other information	Progress
Ensure SHG managed tower blocks are safe and are awarded an assurance certificate from the regulator	Engage and involve residents in the fire safety of their homes and blocks.	Customer Engagement / Operations	Develop a building Safety Resident Engagement Strategy	Residents have access to key building safety data and can influence building safety policy and actions	Helen Alderson/Tom Spencer	Building Safety Team	Feb-21	Jan-22				
	Understand and address potential fire risks	Operations	Install downloadable app for residents to access compliance data	Compliance with regulations and residents are safe in their homes	Tom Spencer/Zoe Bate	Customer Safety Team/Building Safety Team	Mar-21	Ongoing				
		Operations	Ensure all tower blocks have and EWS1 form in place	Demonstrate that external envelop of the buildings are safe	Joe Keating/Tom Spencer	Asset and Building Safety Team	May-21	Jun-22				
		Operations	Plan for any actions coming arising from the EWS1	Allowance in the Capital Programme for investment in external envelope	Joe Keating	Asset Team	Apr-22	Mar-23				
		Operations	Investigate installation of evacuation alarm systems	Capital Programme used to install alarm system	Joe Keating/Tom Spencer	Asset Team	Feb-21	TBC				
		Operations	Analyse GMFRS call out data and develop actions to address identified recurring risks	Reduction in the number of GMFR call outs	Tom Spencer	Building Safety Team/Marketing team	Feb-21	Ongoing				
		Operations	Carryout Bowtie Risk Assessments for pilot tower blocks	Risk identified and mitigation measures put in place	Tom Spencer	Building Safety Team	Feb-21	Mar-22				
		Operations	Carryout Bowtie Risk Assessments for remaining tower blocks	Risk identified and mitigation measures put in place	Tom Spencer	Building Safety Team	Apr-22	Ongoing				
		Operations	Install asset tagging system too key components to aid compliance recording	Greater transparency of safety and compliance data for colleagues and resident	Tom Spencer/Zoe Bate	Building Safety and Customer Safety Teams	Apr-21	Apr-23				
		Operations	Ensure all tower blocks have had a structural survey starting with the pilot blocks	Records available demonstrating that all tower blocks are structurally safe	Joe Keating/Tom Spencer	Asset Team	Oct-21	Apr-23				
		Operations	Investigate the development of 3D drawings for all lower blocks starting with the pilot blocks	Data available for GMFR, contractors and residents	Joe Keating	Asset Team	Apr-21	Mar-22				
	Provide safe buildings for SHG residents	Operations	Carryout residents needs assessment on pilot blocks identify vulnerable residents for sharing with the fire service	Vulnerable people identified and GMFRS informed - Pilot scheme	Tom Spencer	Building Safety Team	Feb-21	Mar-22				
		Operations	Carry out residents safety needs assessment - All Tower Blocks	Vulnerable people identified and GMFRS informed - All 22 blocks	Tom Spencer	Building Safety Team	Apr-22	Ongoing				
		Operations	Develop bespoke resident self evacuation block plans pilot	Residents have an understanding of where to go if an evacuation is instigated by GMFRS or they wish to self evacuate - Pilot	Tom Spencer	Building Safety Team	Feb-21	Mar-22				
		Operations	Develop bespoke resident self evacuation block plans all 22 blocks	Residents have an understanding of where to go if an evacuation is instigated by GMFRS or they wish to self evacuate - All 22 blocks	Tom Spencer	Building Safety Team	Feb-21	Mar-23				
	Achieve required building safety accreditation for all buildings in scope	Operations	Continue to ensure all statutory compliance measures are met and made available for residents to view	Inspection of key components recorded and made available	Tom Spencer/Zoe Bate	Marketing	Apr-21	Ongoing				
		ALL	Identify and appoint the Accountable Person	Appoint Accountable Person	TBC	TBC	Mar-21	TBC				
		Operations	Create transparent mechanisms to demonstrate how SHG meet the competence framework for contractors and colleagues	Ability to demonstrate to residents and the regulator that robust measures are in place to demonstrate the competency of staff and contractors	Liz Chadwick/Zoe Bate/Tom Spencer/Neil Smith	Customer safety, Building Safety, L&D and H&S teams	Apr-21	Mar-22				
		Operations	Develop a Building Safety Management System	Ability to demonstrate to the regulator and GMFRS that SHG has robust safety management systems in place	Tom Spencer/Zoe Bate	Angela Young	Oct-21	Oct-22				
		Assurance/Operations	Examine current Governance arrangements and recommend necessary adjustments to meet new legislative requirements	Ensure compliance with regulations and legislation	Sam Donagan/Steve Leonard		Apr-21	Dec-22				
		Operations	Develop a building safety file for all pilot tower blocks	Have a bespoke building safety file for each tower block in the pilot	Tom Spencer/Steve Leonard	Angela Young	Apr-21	Mar-22				
		Operations	Develop a building safety file for all tower blocks outside of the pilot	Have a bespoke building safety file for each tower block outside of the pilot	Tom Spencer/Steve Leonard	Angela Young	Apr-21	Mar-24				
		Operations	Develop draft Building Safety Cases for pilot blocks	Have a robust building safety case which will satisfy the regulator pilot schemes	Tom Spencer/Steve Leonard	Angela Young	Feb-21	Mar-22				
		Operations	Develop draft Building Safety Cases for all blocks outside the pilot	Have a robust building safety case which will satisfy the regulator	Tom Spencer/Steve Leonard	Angela Young	Apr-22	Mar-24				
		All	Be awarded Assurance Certificates	Submit Safety Case to the Regulator	Accountable Person	Tom Spencer/Steve Leonard						