

**PROPOSED AMENDMENTS TO THE COUNCIL MEETING**  
**PROCEDURAL RULES- PART 5 OF THE CONSTITUTION**

Report of the Monitoring Officer

**1. INTRODUCTION AND PURPOSE OF REPORT**

- 1.1 To provide the Monitoring Officer's proposals that were agreed by the Constitution Working Party to amend the Council Meeting Procedural Rules (Part 5 of the Constitution pp 199 to 216 of the Constitution) with further amendments requested by the Corporate, Resource Management & Governance Scrutiny Committee.
- 1.2 These proposed amendments were previously considered by the Council Meeting on 16 January 2020 whereupon, in accordance with Council Meeting Procedure Rule 24.2, they stood adjourned until the next ordinary Council Meeting.
- 1.3 The matter can now proceed to be fully considered and determined by the Council Meeting.

**2. BACKGROUND AND UPDATE**

- 2.1 Further to the Constitution Working Party meetings on 14 October 2019 and 6 November 2019 it was agreed that the Monitoring Officer submit a report to the Council Meeting with proposed amendments to the Council Meeting Procedure Rules at Part 5 of the Constitution.
- 2.2 Part 5 – Procedure Rules
- 2.2.1 Below is a table of proposed amendments and Appendix A to this report sets out the proposed amendments in a tracked change version of the relevant section of the Constitution:-

<u>Reference</u>	<u>Proposed Amendments</u>
Rule 1 – Annual Council Meeting	Revise 1.1 (vii) to read ‘the appointment or noting of the Cabinet Leader ( <i>Leader of the Council</i> )’
Rule 2 – Ordinary Meetings (including	Add in a new paragraph that the order of the business of the meeting be determined by the Chief Executive in consultation

Council Meeting)	with the chair and chief officers (see addition at Rule 6).
	Revise 2.1(b) to include clarification to only 1 presentation taking place due to time limit of 1 hour (as referred to at the end of Rule 2(h)).
	Revise 2.1 to place current (g)(ii) 'to consider any other business specified in the summons to the meeting' after current (c) and to reword as appropriate to refer to exercising other functions reserved to the Council Meeting.
Rule 10 – Questions by the Public	Revise 10.2 'Notice of questions' to require questions to be submitted no later than 3 hours prior to the commencement of the meeting (this being 3pm for a meeting commencing at 6pm)
Rule 11 – Questions by Councillors	<p>Revise 11.1(a)</p> <ul style="list-style-type: none"> <li>- Reduce from 3 minutes to 2 minutes the time permitted for a question to be put;</li> <li>- include a limit of 5 minutes for responses to both questions and comments;</li> </ul> <p>Revise 11.1 (b), (c) and (d) to include the time limits set out above in relation to 11.1(a)</p>
General	Amend any historical references of "Executive" to "Cabinet"
General	Delete various typographical errors – remove "an" Cabinet and replace with "a" Cabinet at various places

### **3. Recommendations**

3.1 That the Council Meeting gives approval to the proposed amendments to the Council Meeting Procedure Rules.

#### **BACKGROUND PAPERS**

There are no background papers.

Anyone wishing to discuss the background papers further or requiring further information should contact Vicki Bates on 0161 474 3219 or by email at [vicki.bates@stockport.gov.uk](mailto:vicki.bates@stockport.gov.uk)