1. PURPOSE OF THE REPORT

1.1 This report provides the Council Meeting with a summary of the decision of the Greater Manchester Leaders in relation to the Devolution Agreement: Governance Review and Changes to the CA Order taken at the meeting of the Greater Manchester Combined Authority (GMCA) on 19 December 2014. This included proposals relating to the appointment process for the Interim Mayor and agreed that the proposed process should be referred to all GM local authorities, the Greater Manchester Local Enterprise Partnership (LEP) and Business Leadership Council (BLC) for comments in time for the GMCA meeting on 30 January 2015.

1.2 The GMCA meeting on 3 November 2014 endorsed the GM Draft Devolution Agreement, including a number of key principles and a road map setting out a staged approach to implementing the new functional and fiscal powers and responsibilities to be transferred from Government to the GMCA. Step 1 of the road map is for the GMCA to agree a full time appointed Mayor as an 11th member of the GMCA and the GMCA will need to approve a selection and appointment process and a role description for the role. The detail of the appointment process will not be required for the draft scheme but the key principles of the process will be.

1.3 The GMCA have now considered the proposals and process relating to the GM Appointed Mayor and their recommendations on a way forward are detailed below.

1.4 Following the GMCA decision on 19 December to support the Devolution Agreement and, the approved Scheme was submitted to the Secretary of State on 22 December to commence the formal process for changing the Order and thereby enact the first step of governance changes in the Devolution Agreement. The text of the scheme approved by GMCA is attached at Appendix 2.

1.5 The proposed timetable and legal steps required to enact the new Order is as follows:-

- DCLG will publish the required consultation paper and draft Order on Friday 23 January.
- DCLG will consult with the GMCA, the 10 GM Local authorities, the GM LEP and BLC.
• The draft Order will be placed on the DCLG website but they do not intend to carry out any public consultation, nor do they intend to consult with neighbouring authorities as is required for the establishment of a CA.
• DCLG will then allow 3 weeks for responses with a closing date of Friday 13 February.
• DCLG intend to lay the Order on 27 February, and it will go before the Joint Committee on Statutory Instruments in the week beginning the 9 March with the aim of a debate in Parliament in the second half of March.

1.6 In order to respond to this timetable and enable the new Order to be enacted before the General Election, GM local authorities will need to be in a position to respond to the consultation by 13 February and therefore it is proposed that the Chief Executive be authorised to respond to the consultation paper and draft Order in consultation with the Group Leaders. The following paragraphs set out the recommendations of the Combined Authority for consideration and comment by each of the 10 Greater Manchester Authorities.

2 Role Description

GMCA Recommendations:

• Propose that for the purposes of this appointment process the Mayor is termed an ‘Interim Mayor’ (IM) rather than an Appointed Mayor. This is to strengthen the point that the role is a transitional step towards a Directly Elected Mayor for Greater Manchester.

• That the role description, attached at Appendix 1 be approved for consultation with the GM local authorities, GM LEP and BLC. The final version of the role description to be considered at the January meeting of GMCA

3 Principles

GMCA Recommendation:

• That the following key principles which underpin the selection and appointment process be approved:-
  o The IM will be a full time position and paid
  o There will be no changes to Executive functions during the transitional stage;
  o The IM will be formally appointed by the CA and the accountability for the appointment will reside with the CA;
  o The appointment process needs to be transparent and objective;
  o There must be opportunities for wider GM member involvement
  o A representative group of GM Stakeholders including the GM LEP should be involved in an advisory capacity to provide a level of independent assurance to the process.
4. **Who Can Apply**

**GMCA recommendations:**

- To be eligible to apply and to be appointed as the Interim Mayor a person must at the time of application and appointment a) have been on a GM electoral register for the previous 12 months and b) be currently holding a position that has been subject to a public election in Greater Manchester, which they have held for at least 12 months.

- Given the level of responsibilities and time commitments envisaged for the role, it is proposed that the IM would not be able to continue as a Leader or City Mayor but will continue as an elected councillor. MPs can also apply but would need to cease to hold office.

5. **Remuneration**

**GMCA Recommendation:**

- Appropriate payment for the role should be determined by a specially constituted Independent Remuneration Panel. Any person appointed should not be able to receive more than one (or the equivalent of one) payment received.

6. **Term of Appointment**

**GMCA Recommendation:**

- The term of the appointment for the IM shall expire at the end of May 2017 or the election of the Mayor if this is earlier. A termination provision should be included in the Order to enable the GMCA to remove the IM during their term of office within the context of the standards regime and / or a vote of no confidence. Any such termination should require two thirds of the members of the GMCA to vote in favour of a resolution to terminate.

7. **Voting**

**GMCA Recommendation:**

- Increasing the size of the GMCA to 11 members has implications for current voting arrangements therefore it is agreed that most issues will require a simple majority but that decisions on strategic issues will increase to 8 votes and 11 votes on congestion charging. But to note that the GMCA does not have powers in relation to congestion charging in any event. Also noted that the GMCA has previously agreed that approval of the GM Spatial Framework should require the approval of all 10 GM local authorities.

8. **Appointment Process**
GMCA Recommendation:

**Step 1: Agree role description, establish the process and invite applications**

- The GMCA will formally approve the role description following consultation with the 10 GM local authorities and other stakeholders.

- Formal applications will be invited (in accordance with the GMCA’s recommendations in section 5 above) within a prescribed deadline, setting out how applicants meet the role description and person specification. Applications to be positively welcomed which reflect the gender balance and demographic profile of Greater Manchester.

**Step 2: Consider applications and shortlist applicants**

- The GMCA considers all applications and shortlists all those who meet the profile and person specification. Such decisions are made by consensus. The intention here is that only candidates who are considered to meet the role description can go forward.

- The Chair of the LEP should be invited to attend the short listing meeting both to observe and advise on the short listing process to ensure the GMCA has an independent input.

**Step 3: Scrutiny**

In relation to ensuring wider member involvement and a level of independent assurance in the process it is proposed that:-

- All shortlisted candidates should be obliged to attend 2 specially convened Panels (or sessions) to make their case for the appointment and to be scrutinised by answering questions.

- The first Panel (or sessions) will provide an opportunity for all GM Councillors to meet the candidates informally, ask questions and make their comments back to the GMCA via their respective Council Leaders. All GM Councillors will be invited to this single session.

- The other Panel will be made up of GM Stakeholders including NHS partners. The Chair of this Panel should be the Chair of the GM LEP who should be invited to bring forward proposals for approval of the GMCA on the constitution of the Panel. All members of the Panel will be able to submit comments on each of the candidates which will be collated for consideration by the GMCA members. This collation exercise will be undertaken by a professional consultant.

- Both of these Panels should reflect diversity and be gender balanced.

- The timescale for Step 3 above should allow sufficient time for these 2 Panels
• /sessions to take place and enable feedback to GMCA via local authority Leaders.

**Step 4: Appointment**

• The GMCA to interview shortlisted candidates and make the final appointment. This should be by a simple majority vote.

• The Chair of the GM LEP to be invited to attend the appointment meeting to advise/observe the interviews.

9. **Timescale for GM Appointment**

**GM Recommendations:**

That provided that the new Order has been enacted :-

• That the Interim Mayor would formally commence his/her term of office from the GMCA AGM on 26 June 2015.

• That the selection and appointment process be commenced as soon as possible after the GMCA meeting in January 2015, noting that the formal appointment of the Interim Mayor cannot be confirmed until the new GMCA Order has been enacted, likely to be at the end of March 2015.

**10. **Consultation**

The comments of GM local authorities, GM LEP and BLC are now invited on the proposals detailed in this note, to be brought back to the GMCA meeting on 30 January 2015.
11. **RECOMMENDATIONS**

11.1 The Council Meeting are invited to comment on the proposals relating to the appointment process for the Interim Mayor as set out in the report.

11.2 That the Chief Executive be authorised to respond to consultation paper and draft Order in consultation with the Group Leaders.

**BACKGROUND PAPERS**

There are none.

Anyone wishing to inspect the above background papers or requiring further information should contact Craig Ainsworth on Tel: 0161 474 3204 or by email on craig.ainsworth@stockport.gov.uk
Greater Manchester Interim Mayor Role
Description

Remuneration: £XXX k to £XXX k

Purpose and Scope
The Interim Mayor will:

- Chair GMCA and AGMA meetings as the 11th member of GMCA, supported by a Cabinet of 10 Local Authority Leaders and represent the GMCA on the GM Local Enterprise Partnership
- Maintain strategic oversight across the implementation of the Greater Manchester Strategy and Growth and Reform Plan, ensuring that GM's residents and businesses are able to share in the benefits of increased prosperity
- Play a significant role in the Greater Manchester Combined Authority by strengthening governance arrangements and working collaboratively across its ten constituent local authorities and providing the additional political capacity and leadership needed to deliver Greater Manchester's ambitious programme of growth and reform
- Champion Greater Manchester's priorities with government and other stakeholders and be a credible case maker for GM
- Provide strong visible leadership, promoting Greater Manchester's innovative and inclusive way of working to local and national audiences
- Model the principles and values set out in the Greater Manchester Governance Protocols through an inclusive approach to partnership working
- Work alongside the GMCA's Portfolio Leads to ensure that GM delivers the programme of work set out in its devolution agreement, overseeing the transition to the elected mayor and further devolution
- Lead on communications and engagement with GM stakeholders

Responsibilities and accountabilities
Personal and Strategic leadership

1. Act as an ambassador to work with and on behalf of the GMCA to deliver additional benefits for the GM's businesses and residents
2. Provide a sense of ambition, direction and purpose ensuring that there is shared commitment and capacity to deliver GM's agreed strategic priorities and objectives across the conurbation.
3. Promote GM's vision and objectives to deliver growth and reform
4. Engage and motivate partners to deliver collaboratively the GM strategy
5. Pursue the interests of GM at national and international level to deliver tangible benefit for the people of GM
6. Work with the cabinet to ensure that the GMCA works in a politically inclusive way
7. Lead and model a culture that promotes engagement, innovation, collaboration and equality.

Managing the business of GMCA

8. Chair and facilitate GMCA and AGMA meetings
9. Oversee the work undertaken across Leader portfolios, ensuring they are focussed on the Greater Manchester Strategy and the Growth and Reform Plan and that there is a integrated approach and clear accountability
10. Work alongside the GMCA’s Portfolio leads to ensure that GM delivers the programme of work set out in its Devolution Agreement, overseeing the transition to the directly elected Mayor and further devolution
11. Provide guidance, support and challenge to the Leader portfolio holders and executive portfolio holders
12. Work with the GMCA Head of Paid Service, Wider Leadership Team and senior officers to ensure effective delivery of the strategy
13. Lead on communications and engagement for GMCA and AGMA
14. Represent the GMCA on the GM Local Enterprise Partnership and on other strategic bodies as needed
15. Ensure that meetings are conducted in line with the constitution and that decision making is open, transparent and enhances the reputation of the GMCA

Building Strong and Effective Partnerships and Engagement

16. Build strong effective partnerships across all sectors to deliver the vision and ambitions for GM to improve people’s lives
17. To act as advocate for GMCA and work across the 10 local authorities, strengthening relationships and building cohesion to develop a greater collective understanding of the GMCA, in line with the agreed protocols

Greater Manchester Interim Mayor- Person Specification

Experience

1. Proven track record of achievement at a senior level in local government
2. Proven track record of leading and delivering transformational change in economic development and public services reform
3. Experience of influencing and negotiating at a senior level locally, regionally and nationally with communities, senior business partners, public sector leaders and government

4. Experience of building and sustaining positive relationships and partnerships at a senior level that have delivered tangible benefits for communities

5. Chairing /facilitating meetings with senior leaders in a business or governance role.

**Skills and abilities**

6. Ability to inspire through confident, strong and visible leadership building and maintaining strong productive partnerships with all sectors across GM

7. Ability to influence and negotiate and make a strong and credible case to further GMCA plans and ambitions and secure improvements for communities

8. Ability to work collaboratively and understand different perspectives and co-ordinate all expertise to deliver the GM ambitions

9. Ability and proven track record of operating credibly within a political environment across all parties dealing effectively with sensitive issues and negotiating outcomes that serve the whole of GM

10. Excellent written and verbal communication skills to ensure the GM priorities are communicated locally, regionally, nationally and internationally

11. Advanced public speaking and media skills

12. A skilled communicator across all sectors with an understanding and appreciation of the diverse communities across GM

13. Ability to operate under pressure and under public and media scrutiny

**Knowledge**

14. Able to evidence extensive knowledge and depth of understanding of the social and economic issues across GM and understand the connection between place and people

15. Detailed knowledge of the work of national, regional and sub regional bodies and the role of the GMCA and how they can contribute to improving social and economic outcomes

16. Thorough understanding and knowledge of the Growth and Public Service Reform agenda and the impact on GM

**Personal Qualities**

17. Commitment to equality of opportunity and strong ethical values

18. An empowering and inclusive style that recognises and values the
contributions of all ten constituent local authorities and other stakeholders

19. Personal resilience and self management to lead and drive change
20. Leading by example demonstrating integrity self awareness and personal responsibility
Appendix 2

DRAFT SCHEME

This scheme is prepared and published by the Greater Manchester Combined Authority (GMCA) under section 112 of the Local Democracy, Economic Development and Construction Act 2009. It is published pursuant to a review under section 111 of that Act which concluded that changes to the GMCA Order 2011 (“the Order”) particularly to make provision for the eleventh member of the GMCA would be likely to improve:-

(a) the exercise of statutory functions relating to transport in the area of the GMCA

(b) the effectiveness and efficiency of transport in the area

(c) the exercise of statutory functions relating to economic development and regeneration in the area

(d) economic conditions in the area. The scheme provides as follows:

1. Membership

1.1 There shall be an additional (eleventh) member of the GMCA who will be chair of the GMCA and be known as the Appointed or Interim Mayor (AM/IM), provided that the post shall cease to exist in the event of another person being subsequently elected to the post of chair of the GMCA/Elected Mayor, pursuant to future legislation.

1.2 The AM/IM will be appointed by the GMCA pursuant to a vote of the members of the GMCA appointed under paragraph 1.1 of Schedule 1 to the Order.

1.3 To be eligible for appointment as the AM/IM a person must be an elected member of a constituent council (which for this purpose includes the elected mayor of a constituent council) [or the Greater Manchester Police and Crime Commissioner (PCC)] or a sitting Member of Parliament.

1.4 [The AM/IM will be appointed for a fixed term determined by the GMCA (but not exceeding 2 years). Subject to the post of AM/IM continuing to exist, the AM/IM may be appointed for one further term.]

1.5 The person appointed as the AM/IM will cease to be a member of the GMCA if they cease to be an elected member of a constituent council [or the PCC as appropriate].
1.6 The person appointed as the AM/IM will cease to be a member of the GMCA in the event that another person is elected to the post of the GMCA / Elected Mayor, pursuant to future legislation.

1.7 The AM/IM may resign as a member of the GMCA by written notice served on the proper officer of the GMCA and the resignation shall take effect on receipt of the notice by the proper officer.

1.8 The GMCA may at any time terminate the appointment of the AM/IM provided that at least seven members of the GMCA vote in favour of a resolution at a meeting of the GMCA to terminate the appointment.

1.9 Where the AM's/IM'S membership of the GMCA ceases by virtue of clause 1.5 or 1.7, or is terminated by virtue of clause 1.8, the GMCA shall appoint another eligible person as the AM/IM.

2. Chair

2.1 The GMCA shall appoint the AM/IM as chair of the GMCA and may appoint one or more vice-chairs from among its members.

2.2 If a vacancy arises in the office of AM/IM, the GMCA shall appoint the (or one of the) vice-chair(s) as interim chair until an appointment of a new AM/IM can be made.

3. Executive Arrangements

3.1 Executive arrangements will not apply in relation to the GMCA, and functions will continue to be discharged collectively by the full GMCA or delegated under section 101 of the Local Government Act 1972 (i.e. to a committee, sub- committee, joint committee or an officer, or to another local authority).

4. Remuneration

4.1 Except in the case of the AM/IM, no remuneration is to be payable by the GMCA to its members, other than allowances for travel and subsistence.

4.2 The GMCA may pay an allowance to the AM/IM, provided that any allowance may only be paid if:-

(a) the GMCA has considered a report containing recommendations published by an independent remuneration panel, and

(b) any allowance determined by the GMCA does not exceed the recommendation made by the independent panel.

5. Proceedings
5.1 Questions relating to the matters listed in paragraph 3 (3) of Schedule 1 to the Order (strategic policy, budgetary or constitutional matters) require at least 8 votes in favour to be carried.

5.2 Questions relating to road user charging require 11 votes to be carried.

6. **Miscellaneous and Consequential**

6.1 Article 3 (3) of the Order shall be amended so that it provides:

“The functions of the GMCA are those functions conferred or imposed upon it by this Order or by any other enactment (wherever passed or made) or as may be delegated to it by or under this Order or any other enactment (wherever passed or made)”

The new words are shown in bold.

6.2 The amendment brings the GMCA Order into line with the definition in the other four combined authority orders and is necessary to facilitate the expeditious