



# Ward Flexibility Funding Application Form

Thank you for your interest in Stockport Council's Ward Flexibility Fund. To give your group the best chance of success please read the guidance notes and the questions on the application form carefully.

Please ensure that all boxes on this form are completed. You must also include all additional information that is requested.

## 1. About Your Organisation

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### 1. Name of Organisation/ Group

Mellor Open Gardens

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### 2. Organisation/Individual Address

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### 3. Main Contact Details (for correspondence)

Title: Mrs

Name: Mary Hault

Role: Chair

Address:

Postcode:

Home Phone Number:

Mobile Phone Number:

Email Address:



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#### 4. Please provide your bank account details

Account Name:

Account Number:

Sort Code:

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#### 5. What is the status of your Organisation/ Group?

*Please Tick✓*

- |                                |                          |                                  |                            |
|--------------------------------|--------------------------|----------------------------------|----------------------------|
| A New Group                    | <input type="checkbox"/> | Voluntary Organisation           | ✓ <input type="checkbox"/> |
| A Registered Charity No.       | <input type="checkbox"/> | Company Limited by Guarantee No. | <input type="checkbox"/>   |
| Applying for Charitable Status | <input type="checkbox"/> | Unregistered Association         | <input type="checkbox"/>   |
| Friendly Society               | <input type="checkbox"/> | Other (Please specify)           | <input type="checkbox"/>   |
| Housing Association            | <input type="checkbox"/> |                                  |                            |

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#### 6. Please describe the main activities of your Organisation/ Group

We organise one day of open gardens in Mellor approximately every four years in aid of Cancer Research UK and Mellor Parish Centre. The 8<sup>th</sup> open gardens event was scheduled to take place on July 5<sup>th</sup> 2020 but has been transferred to this year.

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#### 7. When was your Organisation/Group established?

1992

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#### 8. Does your organisation have the following policies and procedures in place?

*If you are awarded a grant you will be required to send copies of all relevant documents as part of the grant agreement.*

- |  |                              |
|--|------------------------------|
| A governance/management committee              | yes <input type="checkbox"/> |
| A Constitution/governing document/set of rules | <input type="checkbox"/>     |
| An Equal Opportunities Policy                  | <input type="checkbox"/>     |
| A Child Protection Policy (where necessary)    | <input type="checkbox"/>     |
| A Health and Safety Public liability           | yes <input type="checkbox"/> |



## 2. About Your Application

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### 9. Please give us a brief description of your proposed/planned project or activity

*You may wish to include details of what activities will take place, where will it happen, how often and who will take part. If you are applying for equipment you can tell us what will it be used for and why is it needed.*

For the first time, this year's Mellor Open Gardens will take place on two consecutive afternoons: Saturday 3<sup>rd</sup> and Sunday 4<sup>th</sup> July from 2 till 6pm. With potential COVID restrictions in mind, this is designed to ease any overcrowding and to restrict catering requirements. In order for arrangements to remain flexible, admission will be by ticket rather than printed programme and all details will be published on Marple website. However, one effect of this will be the loss of advertising revenue, and the cost of printing tickets and posters etc will have to be covered. The twelve or so gardens currently on offer cover the full length of Mellor and the provision of minibuses, another expense, has traditionally eased the movement of visitors around the village.

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### 10. Who will benefit from this grant?

*e.g. local residents, young people, older people and how?*

This much-loved community event involves not only the owners of the gardens and their own teams of helpers, but also the dedicated organising group and an army of volunteer helpers such as caterers, car-parkers and cake-makers. The creation of flowerpotmen to decorate the village and lift the spirits is also likely to involve the younger generation...

#### 10(a) How Many Stockport residents will benefit?

The entire community of Mellor and our neighbours in Marple and Romiley and surrounding areas.

#### 10(b) Are there any restrictions on who will benefit from the funding?

No

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### 11. Your Project's Budget

*Please provide a breakdown of cost for your project including VAT where applicable and submit any estimates for the purchase of equipment or work to be done.*

#### 11(a) How much will the project/activity cost in total?

Based on the figures from the previous event in 2016, approximately £1,500. The main costs are estimated to be publicity material (eg changing the date on our banners), the printing of tickets, catering expenses and the provision of minibuses.

#### 11(b) Tell us about other any other sources of income you have already applied for or raised so far in relation to this project

Nothing raised so far.

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### 12. How much are you applying for from the Ward Flexibility Budget?

£500



**12(a) If the amount you are applying for covers only part of the project/activity, then please tell us how do you intend to fund any shortfall?**

By seeking individual sponsors and cutting costs eg buses on one day instead of two and reduced catering.

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**13. What is the planned timescale for spending this grant?**

Start May 2021

Finish July 2021



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### 3. Which Wards are you Applying to?

You may tick more than one box. Please note that no grant of more than £1,000 in totality will ordinarily be made.

Please tell us for each ward you wish to make an application to:-

- (a) how many people will benefit in that ward; and  
(b) what proportion of funding from your overall application you are seeking from each ward.

	Number of beneficiaries	How much funding you are seeking
<b>Bramhall &amp; Cheadle Hulme South Area Committee</b>		
Bramhall North	<input type="checkbox"/>	£
Bramhall South & Woodford	<input type="checkbox"/>	£
Cheadle Hulme South	<input type="checkbox"/>	£
<b>Central Stockport Area Committee</b>		
Brinnington & Central	<input type="checkbox"/>	£
Davenport & Cale Green	<input type="checkbox"/>	£
Edgeley & Cheadle Heath	<input type="checkbox"/>	£
Manor	<input type="checkbox"/>	£
<b>Cheadle Area Committee</b>		
Cheadle & Gatley	<input type="checkbox"/>	£
Cheadle Hulme North	<input type="checkbox"/>	£
Heald Green	<input type="checkbox"/>	£
<b>Heatons &amp; Reddish Area Committee</b>		
Heatons North	<input type="checkbox"/>	£
Heatons South	<input type="checkbox"/>	£
Reddish North	<input type="checkbox"/>	£
Reddish South	<input type="checkbox"/>	£
<b>Marple Area Committee</b>		
Marple North	<input checked="" type="checkbox"/> 1,500	£500
Marple South	<input type="checkbox"/>	£
<b>Stepping Hill Area Committee</b>		
Hazel Grove	<input type="checkbox"/>	£
Offerton	<input type="checkbox"/>	£
Stepping Hill	<input type="checkbox"/>	£
<b>Werneth Area Committee</b>		
Bredbury & Woodley	<input type="checkbox"/>	£
Bredbury Green & Romiley	<input type="checkbox"/>	£
<b>Totals</b>		<b>£500</b>

This total should add up to  
the figure you provided in  
**Question 12**



## 4. Application Checklist and Declaration

- |     |  |                               |
|-----|--|-------------------------------|
| 1.  | I am authorised to make this application on behalf of the above organisation   | ✓<br><input type="checkbox"/> |
| 2.  | I certify that the information contained in this application is correct  | ✓<br><input type="checkbox"/> |
| 3.  | If the information changes in any way I will inform Democratic Services accordingly.   | ✓<br><input type="checkbox"/> |
| 4.  | I give permission for Democratic Services to contact my organisation and/or myself by phone, mail or e-mail with information about its activities and funding opportunities.   | ✓<br><input type="checkbox"/> |
| 5.  | I/ we agree (if required) to attend an Area Committee meeting to explain how the proposal will improve the environmental, economic or social wellbeing of the area and to answer any questions.                            | ✓<br><input type="checkbox"/> |
| 6.  | Our details can be used for promotional purposes should this request be successful   | ✓<br><input type="checkbox"/> |
| 7.  | I/We will use this grant for the proposed project/activities stated in our application.  | ✓<br><input type="checkbox"/> |
| 8.  | I/we will not use the grant for any other purpose prior to contacting Democratic Services in order to seek authorisation.  | ✓<br><input type="checkbox"/> |
| 9.  | I/we will provide appropriate proof of expenditure to Democratic Services, within 12 months from the Grant being made.   | ✓<br><input type="checkbox"/> |
| 10. | I/we will highlight the support of the Area Committee in recent publicity material.  | ✓<br><input type="checkbox"/> |
| 11. | I/we agree to providing information to assist in the future monitoring of the effectiveness of the funding including reporting back to the Area Committee on how the grant has been spent and what difference it has made. | ✓<br><input type="checkbox"/> |



12. I/we agree that the content of this completed application form and any supplementary information provided may be published on the Council's website and other publications as part of the application process.

☐

Print your name: MARY HOULT

Signature: .....

**or** if submitted electronically tick this box to signify your agreement to the above terms

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Date: 20<sup>th</sup> April 2021



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