

## ARTICLE 10 - CONTRIBUTORS COMMITTEE/ MEMBER COMMITTEE/ FUNDING COMMITTEE

### 10.01 General role of the Committee

#### (a) Contributors Committee (Totally Local Company)

1. To appoint and dismiss the Board.
2. To hold the Board to account.
3. To receive and agree the Business Plan.
4. To receive financial monitoring reports and accounts.
5. To approve the cessation of existing business areas and approve new areas of business.
6. To approve any proposals to change the Company's Capital Structure or corporate structure.

#### (b) Member Committee (Stockport Homes)

1. To appoint and dismiss the Board.
2. Review the performance of Stockport Homes
3. Monitor and oversee the Delivery Plan and each Annual Service Improvement Plan.
4. To receive financial monitoring reports and accounts.

#### (c) Funding Committee (Life Leisure)

The Committee shall not in any way fetter the Life Leisure Board's ability to make decisions in line with their responsibilities as company directors and their obligations as a registered charity.

All Company information disclosed to the Committee which is of a sensitive commercial nature shall be treated in the strictest confidence and shall not be disclosed to any third party without the express consent of the Company Managing Director.

1. To understand the Life Leisure Board's use of the Council's financial support, and to propose to the Board outcomes that could be delivered with that financial support. (Life Leisure are obliged to provide such information as the Council may reasonably require to demonstrate how the funding has assisted in maintaining or improving community recreation services. They are also obliged to submit unaudited accounts within 6 months of the end of Life Leisure 's financial year (audited within 10 months), identifying the expenditure for which the funding was provided).
2. To receive Life Leisure's Partnership Delivery Plan. (The Plan requires Council approval, not to be unreasonably withheld or delayed. This is submitted three

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yearly in October for the next 3 years commencing on 1st April in the following year. If the Plan is approved funding is to be made available for the 3 years).

3. To consider and approve or otherwise as necessary the Partnership Delivery Plan. (The Plan is a detailed service delivery plan setting out Life Leisure's proposals for the 3 year period. Life Leisure's pricing policy must be included in the Plan, and it should identify clearly how it will ensure facilities remain accessible to all sections of the community and safeguard concessionary rates for identified target groups. The Plan should include how Life Leisure contributes to improving the social, community and personal outcomes for the Borough and its people).
4. To discuss what, in the Council's view, Life Leisure's Community Partnership Plan should contain, and to comment in due course on the Board's proposals.
5. To comment upon matters proposed by the Board concerning the use of, activities within, or occupation by any third party, of any of the Company's premises leased from the Council.
6. To receive the unaudited and audited Company accounts annually and to make representations as to the activities of the Company which the Council would like to see implemented (having regard to the likely cost to the Company).
7. To receive on a quarterly basis performance and trading information of the Company.
8. To receive any Company proposals to cease existing business areas and/or enter new areas of business and to comment as appropriate.
9. To receive any proposals to change the Company's corporate status, its memorandum or articles of association, its means of delivering its services, or matters concerning its charitable status and to comment as appropriate.
10. To receive advance notice of any Company matters which may be of potential risk and which affect the economic, social or environmental well-being of the Borough, and to offer views prior to the Company entering any commitment.

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#### **10.02 Procedures**

The Council Meeting Procedure Rules (Part 5 PR1) apply to meetings of the Committee to the extent indicated in Rule 26 of those rules.

A 'public question time' will be held at meetings in accordance with the agreed Code of Practice (Part 6 CP5)

Any Councillor who is a member of the Committee may request the Proper Officer to place an item on the agenda subject to giving ten clear days' notice prior to the meeting. The item must relate to the business of the Committee and will normally be placed at the end of the agenda.

#### **10.03 Composition**

The Committee will be appointed annually by the Council Meeting on the following basis:-

2 Liberal Democrat councillors

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2 Labour councillors  
2 Conservative councillors  
1 Independent Ratepayer councillor

#### **10.04 Membership – casual vacancies**

Where the Council Meeting has determined the allocation to different political group of seats on the Committee then, where a casual vacancy occurs, the councillor nominated by the political group entitled to fill that vacancy will become a member of that Committee on the day following receipt of notice to that effect by the Chief Executive.

#### **10.05 Access to Information**

The Committee will comply with **Access to Information Rules (Part 5 PR7)**

#### **10.06 Quorum**

Business shall not be transacted at a meeting of the Committee unless at least one quarter of the membership is present. Provided that in no case shall the quorum of the Committee be less than 2 members.

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#### **10.07 Substitutes**

Substitutes are permitted. Members can appoint their own substitute from within their group provided that they inform Democratic Services prior to the commencement of the meeting.

A member wishing to arrange a substitute for a particular meeting is not required to give a reason for his or her proposed absence.

A notice to the effect that a member will not be able to attend a meeting may be withdrawn only with the agreement of the arranged substitute member (if any).