



Ward Flexibility Funding Application Form

Thank you for your interest in Stockport Council's Ward Flexibility Fund. To give your group the best chance of success please read the guidance notes and the questions on the application form carefully.

Please ensure that all boxes on this form are completed. You must also include all additional information that is requested.

1. About Your Organisation

1. Name of Organisation/ Group

Grove Lane Baptist Church Day Centre

2. Organisation/Individual Address

Grove Lane Baptist Church, Pingate Lane South, Cheadle Hulme, SK8 7NP

3. Main Contact Details (for correspondence)

Title: Mrs

Name: Megan Benton

Role: Church Secretary

Address:

Postcode:

Home Phone Number:

Mobile Phone Number:

Email Address:

4. Please provide your bank account details

Account Name:

Account Number:

Sort Code:



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5. What is the status of your Organisation/ Group?

Please Tick

A New Group	<input type="checkbox"/>	Voluntary Organisation	<input checked="" type="checkbox"/>
A Registered Charity No.	<input type="checkbox"/>	Company Limited by Guarantee No.	<input type="checkbox"/>
Applying for Charitable Status	<input type="checkbox"/>	Unregistered Association	<input type="checkbox"/>
Friendly Society	<input type="checkbox"/>	Other (Please specify)	<input checked="" type="checkbox"/>
Housing Association	<input type="checkbox"/>	Has charitable status	

6. Please describe the main activities of your Organisation/ Group

The purpose of Grove Lane Baptist Church Day Centre is to provide opportunities for adults with various challenges to make social connections and enjoy a meal in a comfortable and safe environment, and thus to enhance the quality of life of these clients and their families.

7. When was your Organisation/Group established?

The Day Centre has provided lasting benefit to the community, having run continuously since around 1970.

8. Does your organisation have the following policies and procedures in place?

If you are awarded a grant you will be required to send copies of all relevant documents as part of the grant agreement.

A governance/management committee	<input checked="" type="checkbox"/>
A Constitution/governing document/set of rules	<input checked="" type="checkbox"/>
The Church has a constitution	
An Equal Opportunities Policy	<input type="checkbox"/>
A Child Protection Policy (where necessary)	<input type="checkbox"/>
A Health and Safety Public liability	<input checked="" type="checkbox"/>



2. About Your Application

9. Please give us a brief description of your proposed/planned project or activity

You may wish to include details of what activities will take place, where will it happen, how often and who will take part. If you are applying for equipment you can tell us what will it be used for and why is it needed.

The project aims to replace kitchen furniture within Grove Lane Baptist Church, to support the activities of the Day Centre that runs on the premises.

Overview of the Day Centre

The Day Centre provides around 60 clients with a cooked mid-day meal on three days per week during term time, for which clients pay £7 per visit. Around 40 volunteers prepare meals, provide a warm welcome and friendship and provide door-to-door transport using our wheelchair-accessible minibus. Around 100 meals are prepared per week for clients and volunteers. Volunteers run activities after the meal, such as board games, exercise sessions and quizzes in a comfortable lounge. Clients benefit from the social contact that the Day Centre enables, while volunteers benefit from the social interactions it offers, as well as finding that helping others contributes to their own wellbeing.

The kitchen

Around 100 meals are prepared per week for the Day Centre. The current kitchen furniture was installed in 1994, when the Church was built, and has been used by the Day Centre since then. In the inspection by a Food Safety Officer on 3 January 2018, the kitchen passed its Food Hygiene inspection at the highest level (5*). However, the inspector indicated that wear and tear on the kitchen furniture is likely to compromise food hygiene in the near future and recommended refurbishing or replacing the furniture.

10. Who will benefit from this grant?

e.g. local residents, young people, older people and how?

The primary beneficiaries of the grant will be Day Centre clients and volunteers. Clients benefit from the social contact, meal and activities offered by the Day Centre, while volunteers also benefit from social interactions and their volunteering activities.

Clients are referred to the Day Centre by key workers of The Prevention Alliance, Stockport and also may apply directly to participate. The clients are mainly elderly; almost all have some mental or physical disability and many live alone or are alone for much of the time. Eighteen of our clients are disabled – 2 are blind, 2 are wheelchair-bound, 1 is partially paralysed, 9 have dementia and 4 have Parkinsons disease.

10(a) How Many Stockport residents will benefit?

Around 60 clients (and also around 40 volunteers). The main catchment area for clients is Bramhall and Cheadle Hulme.

10(b) Are there any restrictions on who will benefit from the funding?

Eligibility criteria relate only to need for support and the requirement that the level of support needed can be met by the Day Centre; there is no discrimination based on religion, gender, nationality or ethnicity.



11. Your Project's Budget

Please provide a breakdown of cost for your project including VAT where applicable and submit any estimates for the purchase of equipment or work to be done.

The planned work is the replacement of all the floor level kitchen cupboards and drawer units (with a total length of around 4.7 m) with new carcasses, shelving, drawers or carousels, new fascias and new worktops, where all the worktops will be made of hard-wearing, hygienic materials. Four eye-level cupboards will be fully replaced. One existing, integrated double-sink will be replaced; the other will be retained. Other existing equipment (oven, hob, dishwasher, fridge and cooker hood) will be retained. Costs also include those for hire of a skip.

Two quotes have been obtained. 1) from Duval Fitted Furniture, Hazel Grove (£6979 incl. VAT); 2) from MPM Engineering Services, Luton (£9958 incl. VAT). The preferred quote is the first one, from a local supplier, who has been recommended by word of mouth.

11(a) How much will the project/activity cost in total?

The total cost of the project is around £7000

11(b) Tell us about other any other sources of income you have already applied for or raised so far in relation to this project

We applied unsuccessfully for £4000 from Stockport Local Fund. We have been granted £1500 by Manchester Airport Community Trust Fund.

12. How much are you applying for from the Ward Flexibility Budget?

£1000

12(a) If the amount you are applying for covers only part of the project/activity, then please tell us how do you intend to fund any shortfall?

The shortfall will need to be covered by the Day Centre and Grove Lane Baptist Church.

13. What is the planned timescale for spending this grant?

Start	As soon as possible (ideally in January 2018)
Finish	Before the end of February 2018: it is expected that the project will take around two weeks to complete



3. Which Wards are you Applying to?

You may tick more than one box. Please note that no grant of more than £1,000 in totality will ordinarily be made.

Please tell us for each ward you wish to make an application to:-

- (a) how many people will benefit in that ward; and
(b) what proportion of funding from your overall application you are seeking from each ward.

		Number of beneficiaries (clients)	How much funding you are seeking
Bramhall & Cheadle Hulme South Area Committee			
Bramhall North	<input checked="" type="checkbox"/>	10 approx	£ 170
Bramhall South & Woodford	<input checked="" type="checkbox"/>	11 approx	£ 180
Cheadle Hulme South	<input checked="" type="checkbox"/>	21 approx	£ 350
Central Stockport Area Committee			
Brinnington & Central	<input type="checkbox"/>		£
Davenport & Cale Green	<input type="checkbox"/>		£
Edgeley & Cheadle Heath	<input type="checkbox"/>		£
Manor	<input type="checkbox"/>		£
Cheadle Area Committee			
Cheadle & Gatley	<input checked="" type="checkbox"/>	5	£ 80
Cheadle Hulme North	<input checked="" type="checkbox"/>	10	£ 170
Heald Green	<input checked="" type="checkbox"/>	3	£ 50
Heatons & Reddish Area Committee			
Heatons North	<input type="checkbox"/>		£
Heatons South	<input type="checkbox"/>		£
Reddish North	<input type="checkbox"/>		£
Reddish South	<input type="checkbox"/>		£
Marple Area Committee			
Marple North	<input type="checkbox"/>		£
Marple South	<input type="checkbox"/>		£
Stepping Hill Area Committee			
Hazel Grove	<input type="checkbox"/>		£
Offerton	<input type="checkbox"/>		£
Stepping Hill	<input type="checkbox"/>		£
Werneth Area Committee			
Bredbury & Woodley	<input type="checkbox"/>		£
Bredbury Green & Romiley	<input type="checkbox"/>		£
Totals			£1000

This total should add up to
the figure you provided in
Question 12



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4. Application Checklist and Declaration

1. I am authorised to make this application on behalf of the above organisation ☒
2. I certify that the information contained in this application is correct ☒
3. If the information changes in any way I will inform Democratic Services accordingly. ☒
4. I give permission for Democratic Services to contact my organisation and/or myself by phone, mail or e-mail with information about its activities and funding opportunities. ☒
5. I/We agree (if required) to attend an Area Committee meeting to explain how the proposal will improve the environmental, economic or social wellbeing of the area and to answer any questions. ☒
6. Our details can be used for promotional purposes should this request be successful ☒
7. We will use this grant for the proposed project/activities stated in our application. ☒
8. We will not use the grant for any other purpose prior to contacting Democratic Services in order to seek authorisation. ☒
9. We will provide appropriate proof of expenditure to Democratic Services, within 12 months from the Grant being made. ☒
10. We will highlight the support of the Area Committee in recent publicity material. ☒
11. We agree to providing information to assist in the future monitoring of the effectiveness of the funding including reporting back to the Area Committee on how the grant has been spent and what difference it has made. ☒
12. We agree that the content of this completed application form and any supplementary information provided may be published on the Council's website and other publications as part of the application process. ☒

Print your name: **Megan Benton (Mrs)**

Signature:

or if submitted electronically tick this box to signify your agreement to the above terms ☒

Date: **02.12.2018**



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